

# Design Review Committee Meeting Minutes

April 17, 2019

## I. Call to Order

Jonathan Love called to order the regular meeting of the Design Review Committee at 6:04 PM on April 17, 2019 at Hapeville City Hall Conference Room.

## II. Roll Call

Jonathan Love (Chairman) conducted a roll call. The following persons were present Brian Gregory, John Stalvey, Karl Dufrenne, Lynn Patterson (non-voting), and Michael Smith (non-voting). Rick Ferrero (1) absent.

## III. Approval of Meeting Minutes

Jonathan Love read the minutes from the January 16<sup>th</sup> meeting. John Stalvey made a motion to pass the minutes. Karl Dufrenne seconded, and it passed 4-0.

## IV. Applications

### a) 3121 Hope Street - Jason Shubert attending

Mr. Stalvey made a motion to approve the application with the following design exception:

1. For a driveway width wider than the maximum 15-ft due to an existing attached structure.

Mr. Dufrenne seconded the motion and it passed 4-0.

### b) 3341 North Whitney Avenue – Roger Fisher attending

Mr. Love made a motion to approve the application with the following design exception:

1. For materials to be different from principal building, but historically consistent.

Mr. Stalvey seconded the motion and it passed 4-0.

### c) 3168 Oakdale Road - Ashok Avasthi attending

Mr. Love made a motion to approve the application as applied. Mr. Dufrenne seconded the motion and it passed 4-0.

ADD NEW ITEM – 3168 Oakdale Road – Carport

Motion was made by Mr. Love to add a new agenda item to address the move of the carport structure. Mr. Gregory seconded and it passed 4-0.

### d) 3168 Oakdale Road – Carport Ashok Avasthi attending

Mr. Love made a motion requesting the Mr. Avashti provide a to-scale site plan to the members showing the property boundaries, main structure, old location of carport, and new location of carport. New location of carport should have distances to property boundaries.

Mr. Dufrenne seconded the motion and it passed 4-0.

e) 525 King Arnold Street - Will Bryant (architect) and others attending City Planner noted that for the review of the structure the commercial/mixed use standards were used for the Planner's Report. Mr. Gregory made a motion to approve the application with the following requirements and design exemptions:

1. Applicant will provide a revised landscape plan to include a planting strip (minimum 2-ft width), street trees, and streetlights
2. Applicant will indicate the building numbers on the front façade

Design Exemptions

3. For the structure to not meet minimum building height;
4. For the use of more than three materials/colors per facade face;
5. For use of painted Al as facade material;
6. For the required screening around the service area to be less than 8';
7. For relief from the "Storefront and Awning" standards;
8. for street trees to be greater than 40' apart for building aesthetic

Mr. Stalvey seconded the motion and it passed 4-0.

**V. New Business**

A discussion was held amongst the committee and City Planners to allow for a partial review of a submitted application focusing only on the change proposed by the application. For example, a homeowner's is adding a rear addition and not touching the front of the property, do sidewalk and front façade issues need to be even mentioned as they are out of scope of the work of the application. City Planners will investigate other community standards on partial reviews or in-scope/out-of-scope items.

**VI. Next Regularly Scheduled Meeting is May 15, 2019**

**VII. Adjournment**

Jonathan Love adjourned the meeting at 7:34 PM.

Meeting minutes submitted by: \_\_\_\_\_  
Brian Gregory, Secretary

Meeting minutes approved by: \_\_\_\_\_  
Jonathan Love, Chairman