



December 2015 Department Reports

**To: Mayor and Council
Citizens of the City of Hapeville**
**From: William R. Whitson, City Manager
wwhitson@hapeville.org**

Fire Department

Tom Morris, Fire Chief

tmorris@hapeville.org - 404-766-4399

During the month of November the Department held the following trainings: Fire Department Administration, Engineer Operations, Equipment Maintenance, Driver Training, Operational Task, Hazmat Training and Officers' Training. There were 8 pre-fire plans conducted. Also, two member of the Department attended the Mutual Aid EMS Response Class at the Atlanta Airport Operations Center. A member of Administration completed the National Incident Management System trainings 100 & 700. Members of the Department participated on this year's Tree Lighting Ceremony.

<i>Fire Station #1 - 3468 North Fulton Avenue</i>		<i>Fire Station #2 - 870 South Central Avenue</i>	
<i>Auto Accidents w/ injuries</i>	<i>3</i>	<i>EMS</i>	<i>6</i>
<i>Auto Accident w/o injuries</i>	<i>0</i>	<i>Motor Vehicle Accident with Injuries</i>	<i>1</i>
<i>EMS</i>	<i>64</i>	<i>Removal of victim(s) from elevator</i>	<i>4</i>
<i>Emergency Medical Services (other)</i>	<i>1</i>	<i>Alarm System activation/ no fire</i>	<i>2</i>
<i>Motor Vehicle/ Pedestrian Accidents</i>	<i>1</i>	<i>CO detector activation/ no CO</i>	<i>1</i>
<i>Alarm system activation, no fire</i>	<i>2</i>	<i>Motor Vehicle accident</i>	<i>1</i>
<i>Invalid Assist</i>	<i>4</i>	<i>No incident found on arrival</i>	<i>1</i>
<i>Shorted Electrical Equipment</i>	<i>1</i>	<i>Gas Leak</i>	<i>1</i>
<i>Dispatched & cancelled on route</i>	<i>1</i>	<i>Outside Rubbish, Trash or Waste Fire</i>	<i>1</i>
<i>Person in distress</i>	<i>1</i>	<i>Overpressure Rupture, Explosion</i>	<i>1</i>
<i>Removal of victim from stalled elevator</i>	<i>1</i>	<i>Smoke or Odor Removal</i>	<i>1</i>
<i>Water problem</i>	<i>1</i>	<i>Public Service</i>	<i>1</i>
<i>Electrical Wiring /Equipment problem</i>	<i>1</i>	<i>Service Call, other</i>	<i>1</i>
<i><u>Total Calls at Station #1</u></i>	<i><u>81</u></i>	<i>Severe Weather or Natural Disaster</i>	<i>1</i>
		<i>Windstorm/ Tornado Assessment</i>	<i>1</i>
		<i><u>Total Calls at Station #2</u></i>	<i><u>24</u></i>

Total for both Stations 105 with an average response time of 02:55 minutes

Police Department

Rick Glavosek, Police Chief

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From November 1, 2015 to November 30, 2015 the Police Department answered 3,021 calls of which 414 were calls for service. There were (4) Assaults, (2) Burglaries, (2) Robberies, (37) Larcenies; including (10) Entering Autos, (6) Stolen Vehicles and (21) Thefts. The Department made (30) arrests and recovered (5) stolen vehicles. The average response time was 1 minute 55 seconds. The agency issued 258 citations to include Traffic, General and Parking.

Department Personnel continue to receive daily roll call and in-service training on topics such as in Standard Operating Procedures, Case Law, Weaponless Force, Use of Force, Use of Deadly Force, Expandable Metal Baton, Oleoresin Capsicum, Taser X26 recertification and the Booking room process.

The Detective Division reviewed (77) cases, assigned (45) cases for investigation, and closed (24) cases. Three cases were closed with arrest warrants and (1) by CID arrest. The Detective Division obtained (13) warrants, responded to (8) crime scenes for investigation and executed (2) search warrant(s).

Code Enforcement:

Code Enforcement handled (77) new calls for service, of which (12) were animal incidents, (10) parking in grass, (8) permit issues, (13) outside storage, (10) littering or pollution problems, and (24) were other code compliance issues. The unit closed (85) cases, and issued (2) citations.

Abatements:

The current properties that are under abatements are as follow: 3 Woodrow lot (between Wheeler and N. Fulton Avenue), 3255 Oakdale Road, 330 Mount Zion Road, 234 Maple Street, 437 Walnut Street, 472 Walnut Street, and 370 Woodrow Avenue.

Abatements in Progress: 625 Coleman Street, 3011 Dogwood Drive, 3049 Dogwood Drive, 748 Virginia Avenue, and 261 Birch Street, 329 Maple Street, 3272 Wheeler Street, 3154 Jackson Street, 3285 North Whitney Avenue, 3309 North Fulton Avenue, 3450 Rainey Avenue and 3227 Jackson Street.

Community Services

Lee Sudduth, Interim Director

leesudduth@hapeville.org- 404-669-2120

Construction has begun on the N. Central Avenue Streetscape and the N. Fulton Avenue Streetscape. This project involves installation of new sidewalks, brick pavers and street lamps.

Preliminary Engineering has begun on the Dogwood Streetscape, Rail Facilities Improvements and the Loop Road Streetscape Project.

A possible Special Purpose Local Option Sales Tax (SPLOST) is being discussed by Fulton County Cities. The Fulton Transportation SPLOST would be for 5 years (2017-2021) and the sales tax would be for transportation projects only. We are currently meeting with other cities in Fulton County and discussing project eligibility. We will provide further information as it is available.

<p>Building Permits 3291 Myrtle Street 3119 Old Jonesboro Road 3358 Lavista Drive 541 Walnut Street 25 Central Park Drive 3323 Wheeler Street 264 Moreland Way 711 Campbell Circle 3273 Dogwood Drive 3532 South Fulton Avenue 625 Coleman Street (Section B) 232 Birch Street 3235 Hope Street</p> <p>Mechanical Permits 633 Spring Street, Apt. 2 3343 Northside Drive 3400 North Whitney Avenue 832 Virginia Avenue, A & B 240 Arnold Street 325 North Central Avenue 3379 North Whitney Avenue 3323 Wheeler Street</p>	<p>Tree Permits 498 Walnut Street 3410 North Fulton Avenue 3404 North Fulton Avenue 3303 North Whitney Avenue 3330 North Whitney Avenue</p> <p>Plumbing Permits 3460 Lang Avenue 548 North Avenue 840 Custer Street 1003 Virginia Avenue #300 460 Moreland Way 3323 Wheeler Street</p> <p>Demolition Permits 330 Mt. Zion Road</p> <p>Electrical Permits 3460 Lang Avenue 679 North Central Avenue 840 Custer Street</p>
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Allie O'Brien,
Main Street & Marketing Manager
City of Hapeville, Department of Economic Development
aobrien@hapeville.org- 404-669-8269

Department/HATT Activities

Produced City Newsletter and all Departmental related advertising and promotional materials. (Newsletter Note: The submission deadline for the January issue of the Newsletter is early due to the holidays: December 9th.) Promoted City Sponsored events (City newsletter, website) including the Academy Theatre productions at the Hapeville Performing Arts Center, and the final Coffee & Chrome Event. Staff is currently working on the annual business appreciation holiday mailing.

Staff represented the City at various partnership and project meetings in November including the Aerotropolis Alliance November Board meeting and committee meetings. Aerotropolis Board Meeting highlights: a 2016 Proposed Work Plan and Budget was distributed to Board members for review and comment; the Board expects to vote on the proposed Work Plan and Budget at the December meeting. The Aerotropolis Board aims to have preliminary branding concepts for their consideration by the end of December--currently the Marketing Committee is reviewing concepts that will be shared with the Board for their input. The Board continues to seek further investment. Visit: www.atlantaaerotropolis.org/ for Atlanta Aerotropolis Alliance information.

Community Event Planning Activities -please visit www.hapeville.org for details.

Thanks to all the families that came out to the Jess Lucas Park for the "Hapeville for the Holidays" Tree lighting Event. Special thanks to the Academy Theatre for the performance from "A Christmas Carol" and to the Hapeville Citizens on Patrol who volunteered at the event! Please visit www.hapeville.org to see from the event.

Main Street Board Activities

At the November Meeting, board members decided to partner with the Hapeville Arts Alliance and the Historical Society to host a Reception at the Depot Museum on Friday, December 11th at 7p.m. The Reception will celebrate the joint Sharing Our Stories (audio oral history project) and will feature works of art from artist Katie Lebel (artist of the current Depot Outdoor Gallery Public Art Project). At this meeting Board members also decided to try a new approach to business appreciation and outreach--they will host an Open House Business Appreciation Breakfast for downtown/main street businesses at the Depot in January--more details to come!

Recreation Department
Tod Nichols, Manager
tnichols@hapeville.org - 404-669-2136

Athletics

Congratulations to our 7 year old Hapeville Hornets for winning the Youth Football Alliance Championship in football on November 21, 2015. We would like to also congratulate our 9 and 11 year old teams for finishing a great season as both teams finished as runner - up in their respective championship games.

Basketball registration is underway. Please contact Ray Rollins at 404-669-2127 or rollins@hapeville.org for more information.

There will be a free youth basketball camp for boys and girls ages 5 - 14 on December 5, 2015 from 10am to 12pm. Contact 404-669-2136 for more information.

Programs

The Pleasant Hours Club met at the Hoyt Smith Center on November 4, 2015.

Our Seniors took a trip down to Scottsboro, Alabama on November 11, 2015 to the Unclaimed Baggage Center.

The Coffee and Cuties group meet every second and fourth Friday from 9:30 a.m. to 10 a.m. at The Hoyt Smith Center. Mom's come bring out your toddlers to play in the gymnasium with other toddlers while you enjoy a cup of coffee.

Busy Bee Summer After School program began on August 10, 2015. The group meets daily from 2:30 - 4:30 p.m.

Planning and Zoning

Bill Johnston, City Planner
Spi_llc@bellsouth.net -404.684.6588

Planning Commission, November 10, 2015

- *Site Plan review for 385 North Central Avenue, approved*

Design Review Committee, November 18, 2015- Meeting canceled due to lack of a quorum

- *102 Arnold Street, install of new trellis to rear patio*
- *385 North Central Avenue, elevated glass platform structure*
- *3110 Grove Cir, new roof front porch and siding*

- 3174 Lake Avenue, construction of a tool shed

Board of Zoning Appeals, November 26, 2015

- Cancelled due to lack of agenda items

Mayor and Council, November 3 and 17, 2015

- No planner agenda items

Other planning and zoning actions:

- Occupational tax permit at denied at 755 Virginia Avenue, events center (referred to BOA)
- Occupational tax permit approved at 3640 South Fulton Avenue Apt 1536, home occupation
- Occupational tax permit approved at 3400 North Inner Loop Road #G-2, Southwest Airlines
- Occupational tax permit approved at 3400 North Inner Loop Road #200-A, airline services
- Occupational tax permit approved at 3670 Georgia Avenue, restaurant
- Occupational tax permit approved at 3266 Dogwood Drive #B, restaurant
- Occupational tax permit approved at 1007 Virginia Avenue, customs broker
- Occupational tax permit approved at 3120 Forest Hills Drive, home occupation

Administrative Services

Jennifer Elkins, City Clerk

jelkins@hapeville.org- 404-766-3004

City Clerk

Upcoming Meetings:

Hapeville Development Authority- Cancelled

Hapeville Clean and Beautiful Commission- Cancelled

Planning Commission- December 8, 2015 at 6:00 p.m. at Hapeville Municipal Annex

Main Street Board- December 21, 2015 at 6:00 p.m. at City Hall

Mayor and Council- December 15, 2015 at 6:00 p.m. at Hapeville Municipal Annex

Design Review Commission- December 16, 2015 6:00 p.m. at City Hall

Alcohol Review Board- December 17, 2015 at 6:15 p.m. at City Hall and December 10th at Hapeville Municipal Annex

Meeting times and places are subject to change, please visit www.hapeville.org for further information.

Board/ Commissions

The City is currently taking applications for Design Review Committee. There are two positions available. Applications can be found online or at City Hall.

Open Records Request

21 Open Records Request were processed.

Total Time: 7 hours

Total Cost: \$ 162.06

Human Resources

The City is currently accepting applications for the positions of Code Enforcement Officer.

Applications are available online (www.hapeville.org) or at City Hall.

Other Duties

- *Maintain Retirees Insurance Payments*
- *Collected Mortgage and rental payments for the Development Authority properties*
- *Collect Applications for all positions*
- *Create Agendas/ Minutes for several meetings*
- *Prepare Green Sheet (Gather all Departments information)*
- *Conducted interviews for Part Time Recreation Aide positions*
- *Prepare Alcohol Renewals and mailed out to establishments*
- *Preparing for the Employee Christmas Luncheon*