CITY OF HAPEVILLE

MEETING OF MAYOR AND COUNCIL

April 21, 2009

MINUTES

6:00 PM Work Session

I. Call to Order – Mayor Alan Hallman

Mayor Hallman called the meeting to order at 6:35p.m. in the Fire Annex of City Hall located at 3468 North Fulton Avenue, Hapeville, GA 30354.

II. Roll call

Alderman at Large Ann Ray
Councilman at Large Richard Murray
Councilman Ward 1 Susan Bailey
Councilman Ward 2 Lew Valero

III. Welcome, Mayor Alan Hallman

IV. Administrative

A) Consideration to enter into a contract with HGOR for design services, pending Georgia Department of Transportation's Notice to Proceed for Transportation Facility Improvements, also known as the Loop Access Roads and Hapeville Rail Facility & Corridor.

Summary and Background

This allows the HGOR to provide design services for the Airport Loop Road Access & Hapeville Rail Facility & Corridor Projects. Total amount of funding for the City of Hapeville is $7.5 million for improvements with a local match of $1,067,500. Funds can be used for any transportation-related improvements that do not affect air quality.

MOTION: Councilman Bailey made a motion Councilman Murray seconded a motion to select HGOR for design services pending Georgia Department of Transportation's Notice to Proceed for Transportation Facility Improvement a/k/a Loop Access Roads and Hapeville Rail Facility & Corridor. Motion carried 4-0.

B) Consideration to approve Assured Quality Roofing in the amount of $14,578.00 to remove old roof at Fire Station 1 and install new roof system to the flat roof of Fire Station 1.

Summary and Background

The flat roof section at Fire Station 1 has a continual problem of leaking above the Captain's Room. Community Service has contacted the installer of the foam roof and discovered there was a warranty for the foam roofing and the roof was re-sprayed again in 2008. The foam roofing continues to get air pockets and needs to be removed. The old roof system needs to be removed down to the plywood deck. A new 45 mill TPO roofing system needs to be installed. Assured Quality Roofing submitted a bid for $14,578.00. Tip Top

Roofing submitted a bid for $24,740.00. KTM Roofing submitted a bid for $31,200.00.

MOTION: Alderman Ray made a motion Councilman Murray seconded a motion to approve the expenditure of $14,578.00 to Assured Quality Roofing to replace the roof at Fire Station No. 1. Motion carried 3-0. Councilman Bailey was not present during the vote.

C) Consideration to enter into an Intergovernmental Agreement with Fulton County for Animal Control Services for a period of one year from July 1, 2009 and June 30, 2009.
Summary and Background
This Intergovernmental Agreement establishes the provision of animal controls services that will be provided by Fulton County within the City of Hapeville.

MOTION: Councilman Murray made a motion Alderman Ray seconded a motion to table the Intergovernmental Agreement with Fulton County for Animal Control Services. Motion carried 4-0.

MOTION: Alderman Ray made a motion Councilman Valero seconded a motion to move Item (A) under New Business to be heard at this time. Motion carried 4-0.

V. Old Business

A) Discussion of Cofield Park ribbon cutting.
Councilman Bailey requested that an announcement for the Ribbon Cutting be placed in the Newsletter stating the date and time. Allie O'Brien, Main Street & Marketing Manager stated that she would buy supplies for the Ribbon Cutting and invite key dignitaries from the area.

B) **Motion to Adopt,** Resolution 2009-04, Classification Study
Summary and Background
The Mayor and Council contract with The Archer Company in March of 2008 to conduct a job analysis for all position; to ensure that they are properly classified in relation to current duties and responsibilities; to evaluate classifications to establish internal equity; to create and update job descriptions, to conduct market survey and competitive analysis; to develop and recommend a pay plan for the City; to include classifications, pay grade, and salary ranges for each position. An implementation plan will be phased in as the city's budget permits.

Mayor Hallman stated that this matter would be tabled.

VI. New Business

A) Consideration to reallocate funds from the Main Street Butterfly Project to the Mural Projects.

David Burt, President of the Main Street Board and Allie O'Brien, Main Street & Marketing Manager made a presentation requesting the reallocation of Main Street funds from the Butterfly Project to the Mural Project and displayed a possible design of murals to be located throughout the City.

Mr. Burt expressed his appreciation for the hard work of Allie O'Brien.

MOTION: Councilman Bailey made a motion Alderman Ray seconded a motion to reallocate funds from the Butterfly Project to the Mural Project. Motion carried 4-0.

B) Discussion of the Soccer in the Streets Program.

Tom Deavers and Jason Longshore with Soccer in the Streets Program gave a present to the Mayor and Council regarding the possibilities for the Program in the City. Mayor Hallman asked that Tod Nichols, Interim Recreation Director start a dialogue with the Program representatives and Fulton County.

C) **1st Reading,** Ordinance 2009-05, Finance and Taxes

Summary and Background

This Ordinance amends sections 17-4-1(a) and 17-4-2(b) of the City Code to state that all real property taxes shall be due and payable within a period of 45 days from the date of the real property tax notice, and any ad valorem tax due the City remaining unpaid after the due date of the year will bear interest at the rate of one percent per month or fraction thereof.

D) **Motion to adopt,** Resolution 2009-06, Donation to Cofield Park

Summary and Background

This is a Resolution for the City to accept the donation of 8 tables and 40 chairs by the Cofield Park Neighborhood Association on April 11th, 2009.

MOTION: Councilman Valero made a motion Council Murray seconded a motion to adopt Resolution 2009-05 as amended to reflect the donation of nine tables and thirty-six chairs by the Cofield Park Neighborhood Association and one table and four chairs by the Azalea Park Neighborhood Association. Motion carried 4-0.

E) **Motion** to amend the Minutes of September 2, 2009 to reflect the adoption of Ordinance 2008-12 Traffic Control.

Summary and Background

This is a housekeeping item to clarify in the Minutes the passage of Ordinance 2008-12.

MOTION: Councilman Valero made a motion Alderman Ray seconded a motion to amend the Minutes of September 2, 2009 to reflect the adoption of Ordinance 2008-12. Motion carried 4-0.

F) Discussion of revision to the Alcohol Beverage Code.

Mayor Hallman asked that the Alcohol Review Board be notified the Mayor and Council would like the Board to review the Alcohol Beverage Ordinance and recommend any changes thereto.

Rick Glavosek, Chief of Police stated that Code Enforcement addressed the Sims Street property and several citations had been issued.

The Chief provided clarification on the COPS Grant stating that the Grant would pay for three unfunded vacancies including salary and benefits for three years. The Chief also stated that this additional personnel would still be in line with the Georgia Association of Chiefs of Police assessment that was previously done.

VII. Public Comments

None.

VIII. Executive Session

MOTION: Councilman Bailey made a motion Councilman Murray seconded a motion to enter Executive Session for personnel and pending litigation at 8:15p.m. Motion carried 4-0.

No action taken.

MOTION: Councilman Bailey made a motion Councilman Murray seconded a motion to enter in Open Session at 9:03p.m. Motion carried 4-0.

IX. Adjournment

MOTION: Councilman Bailey made a motion Councilman Murray seconded a motion to adjourn the Open Session at 8:04p.m. and enter into Executive Session after a short break. Motion carried 4-0.

MOTION: Councilman Murray made a motion Councilman Valero seconded a motion to adjourn the meeting at 9:04p.m. Motion carried 4-0.

Respectfully submitted:

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Alan Hallman, Mayor

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Jennifer Elkins, Deputy City Clerk