

CITY OF HAPEVILLE
MEETING OF MAYOR AND COUNCIL
November 16, 2010
MINUTES

6:00 PM Work Session

I. Call to Order

Mayor Hallman called the meeting to order at 3468 North Fulton Avenue, Hapeville, Georgia 30354 at 6:00p.m.

II. Roll call

Mayor Alan Hallman
Alderman at Large Ann Ray
Councilman at Large Richard Murray
Councilman Ward 1 Jimmy Lovern
Councilman Ward 2 Lew Valero

III. Welcome

IV. Presentations and Recognitions - None.

V. Public Comments on Agenda Items

Susan Bailey

VI. Administrative

A) Consideration to Approve Hapeville Vehicle Replacement Program
Summary and Background

The Hapeville Community Services Department collaborated with all of the City Departments to develop a five year replacement program strategy for both light and heavy vehicles. Replacement priority is based on vehicle age, mileage and mechanical condition. Replacements will result in the reduction of downtime, lower maintenance costs, and improved fuel costs. In addition, the replacements will result in greater efficiency, performance and safety. The total cost for phase-one of the program is \$812,941. Financing proposals were received from GMA and SunTrust Bank. Regions Bank did not respond. SunTrust Bank proposed the lowest cost with terms of 3, 5 and 10 years. Quarterly payments would be approximately \$38,500.00.

MOTION: Councilman Lovern made a motion Councilman Valero seconded a motion to approve the Hapeville Vehicle Replace Program as presented.

Discussion: Mayor and Council had general discussion regarding the Program and its effects on the budget and possibilities for more environmentally friendly vehicles.

Motion carried 4-0.

VII. Old Business

A) Consideration to approve the LCI Supplemental Study Grant Application for Hapeville Trails Feasibility Study to the Atlanta Regional Commission
Summary and Background

Earlier this year, staff recommended deferring the implementation of the Hapeville Trails Feasibility Study, which was previously authorized by the Council last year. Subsequent to that approval, the City was informed of another organization that could perform a similar study for less money, but for a reduced scope of work. Staff suggested postponing the implementation of the study until an alternative funding source could be leveraged. Although we anticipated the next call to fund LCI studies to be next year, we were surprised to find that the application deadline for next year's project funds was moved up to December 17th. The LCI funds require that the project be bid out again, which means we can only use the previous quote (from Path) as a benchmark to set the project scope and potential cost. LCI supplemental studies are eligible to be funded up to \$50,000 – which will require a 50% local match. The initial quote provided by the Path Foundation was around \$26,000. As a contingency, staff recommends submitting an application to ARC in the amount of \$30,000 to fund the Trail/Path Feasibility Study. Accordingly, the local match will be roughly \$15,000 – a significant reduction in the cost to the City based on the original project estimate.

MOTION: Alderman Ray made a motion Council Murray seconded a motion to approve the LCI Supplemental Study Grant Application for Hapeville Trails Feasibility Study to the Atlanta Regional Commission. Motion carried 4-0.

MOTION: Councilman Lovern made a motion Councilman Murray seconded a motion to authorize the Mayor all necessary documents pending legal review. Motion carried 4-0.

VIII. New Business

A) 1st Reading Ordinance 2010-10F Budget Amendment Code Enforcement

Summary and Background

The Budget Amendment will allow the Code Enforcement Unit to process nuisance abatement issues and will allow the City to maintain those properties as directed by the Judge.

MOTION: Councilman Murray made a motion Councilman Lovern seconded a motion to waive first reading of Ordinance 2010-10F. Motion carried 4-0.

MOTION: Alderman Ray made a motion Councilman Valero seconded a motion to adopt Ordinance 2010-10F. Motion carried 4-0.

B) 1st Reading Ordinance 2010-10G Budget Amendment

Summary and Background

The Hapeville Vehicle Replacement Program was approved. Ordinance 2010-10F amends the Budget, accordingly.

The 2010-2011 Budget is amended as follows:

General Fund:

Revenues: Proceeds from long-term financing

\$812,941

Expenditures:

Fire Department – Vehicles-Ambulance

\$129,575

Fire Department – Vehicles – Pumper Truck

349,366

<i>Police Department – Vehicles</i>	<i>200,000</i>
<i>Public Works – Vehicles – Garbage Truck</i>	<i>116,000</i>
<i>Public Works – Vehicles – F150 Truck</i>	<i>18,000</i>
<i>Unappropriated fund balance</i>	<i>77,000</i>
<i>Transfer to Debt Service Fund</i>	<i>77,000</i>
<i>Debt Service Fund:</i>	
<i>Transfer-in from General Fund</i>	<i>\$77,000</i>
<i>Principal and interest – SunTrust Bank</i>	<i>\$77,000</i>

MOTION: Councilman Lovern made a motion Councilman Valero seconded a motion to waive first reading of Ordinance 2010-10G. Motion carried 4-0.

MOTION: Councilman Lovern made a motion Councilman Murray seconded a motion to approve Ordinance 2010-10G. Motion carried 4-0.

C) 1st Reading Ordinance 2010-10H Budget Amendment

Summary and Background

The City of Hapeville received notice to proceed on an approved CDBG award for site improvements to Master Park.

Amend the FY 2010-2011 Budget as follows:

Capital Projects Fund:

Revenues:

<i>Grant- CDBG-Master Park</i>	<i>\$250,000</i>
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Expenditures:

<i>CDBG - Master Park Improvements</i>	<i>\$250,000</i>
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MOTION: Councilman Valero made a motion Councilman Lovern seconded a motion to waive first reading Ordinance 2010-10H. Motion carried 4-0.

MOTION: Alderman Ray made a motion Councilman Lovern seconded a motion to adopt Ordinance 2010-10H. Motion carried 4-0.

D) 1st Reading Ordinance 2010-10I Budget Amendment Virginia Avenue Streetscape

Summary and Background

The City of Hapeville received notice to proceed on an approved LCI Streetscape Project for Virginia Avenue. The City is amending the 2010-2011 budget to appropriate the Grant portion of the project cost.

Amend the FY 2010-2011 Budget as follows:

Capital Projects:

Revenues:

<i>Grants- Virginia Ave LCI Streetscape</i>	<i>\$1,584,000</i>
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Expenditures:

<i>Virginia Avenue LCI Streetscape</i>	<i>\$1,584,000</i>
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MOTION: Alderman Ray made a motion Councilman Valero seconded a motion to waive first reading of Ordinance 2010-10I. Motion carried 4-0.

MOTION: Councilman Lovern made a motion Councilman Murray seconded a motion to adopt Ordinance 2010-10I. Motion carried 4-0.

E) 1st Reading Ordinance No. 2010-13, Dangerous Dogs

Summary and Background

This Ordinance amends Chapter 8 (Animal Control), Article 2 (Dogs) of the City of Hapeville Code of Ordinances to include Pitbulls, Rottweilers, Dobermans, and German Sheppards within the definition of “potentially dangerous dogs” and to require owners of dangerous dogs and potentially dangerous dogs to provide the following information to obtain a certificate of registration along with the requirements of the State under O.C.G.A. § 4-8-25: name, address, and telephone number of owner; complete identification of the dog including the dog’s sex, color, and any other distinguishing physical characteristics; a color photograph of the dog; and proof that the dog is current on all vaccinations. Moreover, this Ordinance amends the definition of “vicious or dangerous animals” under Chapter 8, Article 1 (General Provisions) to mean any animal which attacks, bites, or injures humans or other animals without provocation; or which, because of temperament, conditioning, or training, has a known propensity to attack, bite, or injure other living creatures; or an animal which has on one or more occasions caused injury to other living creatures.

F) 1st Reading Ordinance No. 2010-14, Pawnbrokers

Summary and Background

This Ordinance amends Chapter 11 (Business Licensing and Regulation), Article 1 (Pawnbrokers) to, among other things, require pawnbrokers to make a computer-generated daily report, in such form as prescribed by the Chief of Police, of all transactions that occurred during the immediately preceding 24 hour period and to electronically file such daily reports to a law enforcement web site designated by the Chief of Police.

G) Discussion Hapeville Strategic Development Plan (HSDP)

Summary and Background

The City has recently completed its initial draft of the Hapeville Strategic Development Plan. The plan is an Urban Redevelopment Plan drafted in accordance with the Georgia Department of Community Affairs requirements to establish an Opportunity Zone. Subsequent to the introduction of this draft to the Mayor and City Council, the plan will undergo legal review, further staff review, and preliminary review by DCA to ensure all requirements have been met and to identify areas in need of further edification. Our initial work plan was have the draft presented to the Mayor and Council at the mid-month November work session in line with the expectation of having the plan adopted before the end of the year. Staff intends to walk the elected officials through the study findings and to begin discussions on next steps, including a resolution of support and adoption of the final plan.

MOTION: Councilman Lovern made a motion Alderman Ray seconded to authorize the Mayor to execute a Resolution and letter in support of the Hapeville Strategic Development Plan. Motion carried 4-0.

H) Discussion TE Grant Application for the Willingham/Colville Avenue Pedestrian Enhancement Project

Summary and Background

The City is in the process of completing an application for a Transportation Efficiency (TE) Grant for much-needed sidewalks (approximately 4,146 linear feet) on Willingham Drive and Colville Avenue. Recent termination of MARTA bus service in the area requires nearby residents to walk to other transit stops on alternate routes. These longer trip distances and public safety considerations prioritizes the necessity to improve the pedestrian facilities in the area, which are currently lacking adequate sidewalks. The project scope and cost has been determine to be Federal Funds Requested \$615,734.00, Local Match \$269,383.00, and Total Project Cost \$885,117.00 - no right-of-way acquisition is expected at this time. The application deadline is December 15th, 2010 and will need an accompanying resolution of support for the application from Council. Staff is introducing the agenda item for discussion as the application is still being written.

IX. Status Update by Departments

Chris Montesinos, Planning and Zoning Manager stated that the City had received a Development of Excellent Award for Livable Center at the ARC State of the Region Breakfast.

Allie O'Brien, Main Street and Marketing Manger, stated that there was an upcoming ribbon cuttings for Simply Compute and South Atlanta Urgent Care. Ms. O'Brien further stated that the Tree Lighting Service would be on Tuesday before Thanksgiving beginning at 5:30.

Tom Morris, Fire Chief, stated that he had received a Mutual Aid Agreement from the City of Atlanta and it was currently being reviewed by the City Attorney.

Rick Glavosek, Chief of Police, stated that promotional assessments were in process.

Lee Sudduth, Interim Community Service Director stated that a pre-construction meeting on Virginia Avenue had been held and that bid openings for Master Park and the Hoyt Smith Convention and Recreation Center were scheduled to be open soon.

Jennifer Elkins, Deputy City Clerk stated that a Health Fair for all employees was held with Kaiser offering free flu shots for the employees.

X. Public Comments

Susan Bailey
Charlotte Rentz

MOTION: Alderman Ray made a motion Councilman Lovern seconded a motion to recess the meeting for five minutes at 7:59 and to enter into Executive Session. Motion carried 4-0.

XI. Executive Session

MOTION: Councilman Murray made a motion Councilman Lovern seconded a motion to enter into Executive Session for the purposes of legal, personnel matters, and acquisition of real estate at 8:15p.m. Motion carried 4-0.

No action taken.

MOTION: Councilman Murray made a motion Alderman Ray seconded a motion to enter into Open Session at 8:40p.m. Motion carried 4-0.

MOTION: Alderman Ray made a motion Councilman Valero seconded a motion to appoint Judge Allison as the Municipal Court Judge. Motion carried 4-0.

XII. Adjournment

MOTION: Councilman Murray made a motion Councilman Lovern seconded a motion to adjourn the meeting at 8:45p.m. Motion carried 4-0.

Respectfully submitted,

Alan Hallman, Mayor

Jennifer Elkins, Deputy City Clerk