

CITY OF HAPEVILLE, GEORGIA
MEETING OF MAYOR AND COUNCIL

MINUTES

January 18, 2011

6:00 PM Work Session

I. Call to Order

Mayor Hallman called the meeting to order at 6:30p.m. at 3468 North Fulton Avenue, Hapeville, GA 30354.

II. Roll Call

Mayor Alan Hallman

Alderman at Large Ann Ray

Councilman at Large Richard Murray

Councilman Ward 1 Jimmy Lovern

Councilman Ward 2 Lew Valero

III. Welcome

IV. Presentations and Recognitions

A) Presentation by Clark Weeks regarding Pension Funds

MOTION: Councilman Lovern made a motion Councilman Valero seconded a motion to adopt the recommendation of the City Actuary Clerk Weeks in selecting the Value Over Weight Investment Option as presented, and authorize the Mayor to sign all necessary documents pending legal review.

DISCUSSION: Alderman Ray stated that consistent fund growth was the goal, Mayor Hallman stated that consistent fund growth through mutual fund market Clark Weeks, Actuary, stated that in general value over weight markets. Motion carried 4-0.

MOTION: Councilman Lovern made a motion Councilman Valero seconded a motion to approve Contract Plan Expense Reimbursement Account. Motion carried 4-0.

MOTION: Councilman Lovern made a motion Councilman Valero seconded a motion to amended the previous Motion to allow the Mayor to sign all necessary documents pending legal review. Motion carried 4-0.

Clark Weeks stated that he would present example of investment policy statement and would begin to work on formal documents. It was a consensus of the Mayor and Council to move forward and that Mr. Weeks work with City Attorney.

Mayor Hallman need to discuss other bench marks for Reserves.

V. Public Comments on Agenda Items

None.

VI. Administrative

- A) Consideration to approve Assured Quality Roofing in the amount of \$12,281 for emergency replacement of a failed roof at the Public Works Building.

Summary and Background

The roof at the Public Works Building has started to fail and several leaks have appeared. Due to rotting and moisture, this roof has to be replaced immediately. The roof section over the offices will be the only area replaced. The shop roof is fine. The other bid was C & W Roofing for \$ 22,600. Whitco Roofing's bid was non responsive.

Lee Sudduth, Interim Director of Community Service stated that the roof had multiple leaks. membrane. over office area, water standing on roof. Councilman Murray inquired as to the square footage of area to be replace Mr. Sudduth stated that it was around 2700.

Mayor Hallman stepped out of the meeting at 7:07p.m.

MOTION: Councilman Lovern made a motion Councilman Murray seconded a motion approve Assured Quality Roofing in the amount not to exceed \$13,000.00. Motion carried 3-0.

VII. Old Business

- A) Discussion of Booting Operations

Bill Werner, City Manager stated that the response to calls for booting was beginning to tax the Police Department. Chief Glavosek stated that the Police Department had last year between 100 to 80 responses to businesses that were regarding booting. Chief Glavosek further stated that some of the solutions to the problem might be capacity of lot or ban booting operations within in City limits

Mayor Hallman entered the meeting at 7:09p.m.

Mayor Hallman suggested that the Chief continue to monitor the situation.

VIII. New Business

A) Motion to adopt Resolution 2011 -01, Surplus Equipment Police Department

Summary and Background

These items were abandoned pieces of property that were seized by the Police Department and foreclosed on pursuant to a Court Order. These items have no serviceable value to the Department and need to be disposed of by recycling or by being placed on an auction site.

MOTION: Councilman Murray made a motion Alderman Ray seconded a motion to adopt Resolution 2011-01. Motion carried 4-0.

B) Motion to adopt Resolution 2011-02, 90 Day Moratorium Occupational Tax Certificates for Pain Management Clinics

Summary and Background

This Resolution establishes a 90 day moratorium on the issuance of occupational tax certificates for new pain management clinics within the City.

City Attorney, Paul Koster stated that the concept was difficult to enforcement.

Councilman Murray inquired as to how the City would regulate.

Chris Montesinos, Planning and Zoning Manager suggested that the Planning and Zoning Manager would make initial assessment on all businesses that enter the City and that the Moratorium would give City some protection against something that could cause effect the safety and welfare of the City.

MOTION: Councilman Murray made a motion Councilman Valero seconded a motion to adopt Resolution 2011-02. Motion carried 4-0.

C) 1st Reading Ordinance 2011 -01, Occupational Tax Permits

Summary and Background

This Ordinance amends section 17-5-11(a) of the Hapeville Code of Ordinances to provide that no occupational tax certificate shall be issued to any person, firm, or corporation whose duty it is to obtain an occupational tax certificate until all outstanding taxes or assessments or any other debts owed to the city by such person, firm, corporation, or owner thereof, or any business owned by such person, firm, or corporation, are paid in full.

D) 1st Reading Ordinance 2011-02, Water Deposits

Summary and Background

This Ordinance amends section 69-2-9 of the Hapeville Code of Ordinances for water deposits as follows: residents of single family dwellings - \$100; multiple residential units where water is supplied by the owner – 3 months' minimum water and sewer bill; commercial and industrial accounts - \$300.

E) 1st Reading Ordinance 2011-03A, Budget Amendment Christ Church
Summary and Background

During the fiscal year ended June 30, 2010, the City appropriated \$200,000 for the relocation and renovation of the Christ Church. An expenditure of \$100,000 was made prior to the end of the FY 2010 for the relocation portion. A final accounting of relocation expenditures is being prepared. (A preliminary report from the Hapeville Historical Society indicates the City will receive a refund of approximately \$17,000.) However, no renovation expenditures were incurred during FY 2010. The budget for FY 2011 includes the appropriation of \$110,736 for the renovation of the Christ Church. In July of 2010, the City approved a contract with Autuco in the amount of \$128,760. And in October 2010, the City approved a change order in the amount of \$21,794 for a total renovation cost of \$150,554. The difference in the amount budgeted is \$39,818. . The increase in the cost of renovation will be offset by an equal reduction in the North Central Streetscape Project which has been delayed by the Department of Transportation.

Ordinance 2011-03 Amends the 2010-2011 budget, accordingly, to reflect the increase of \$39,818 as follows:

The 2010-2011 Budget is amended as follows:

Capital Projects Fund:

<i>Christ Church Relocation Project (Expenditures)</i>	<i>\$39,818</i>
<i>North Central Avenue Streetscape (Expenditures)</i>	<i>(\$39,818)</i>

Mike Clark, Finance Director stated that funds had been received from the Historical Society around \$19,000 and asked the Mayor and Council to waive first reading

MOTION: Councilman Lovern made a motion Councilman Murray seconded a motion to waive first reading of Ordinance 2011-03A. Motion carried 4-0.

MOTION: Councilman Lovern made a motion Councilman Murray seconded a motion to adopt Ordinance 2011-03A. Motion carried 4-0.

F) 1st Reading Ordinance 2011-03B, Budget Amendment Carriage House
Summary and Background

The City of Hapeville approved a plan to relocate and renovate the Christ Church. The City now considers the approval of a plan to construct an improvement to the Christ Church Facilities know as the Carriage House Project. Construction costs are estimated to be \$150,000. Of this amount approximately \$40,000 of labor will be provided by City Staff. The

Ashley Smith, IT and Communications Manager stated that the City changed ISP, Brightlan would be expanding the WiFi area around Cofield Park, the Apartment Complex on Dogwood requested for hardwiring for internet service, meet with College Park and East Point about a Smart Phone application. Bill Werner stated that Ashley would be doing an

article for the Newsletter and was currently working status updates of Incode and Spillman.

Lee Sudduth, Interim Director of Community Service reported that a pre-construction meeting on Master Park had occurred and that the Park would be closed on Monday.

Tom Morris, Fire Chief, stated that the order for a new fire truck had been placed and that it would be received in about 10 months, the ambulance getting radios installed and mounting some other things. Bill Werner stated that Chief Morris would do report on emergency procedures in February .

Mike Clark stated that property tax collection was approximately \$3.34 million a 90% collection rate and that he was anticipating public utility digest soon. Bill Werner stated that the audit had been delayed due to the bond project and anticipated the audit completion by end of the month.

Rick Glavosek, Police Chief stated that the Police vehicles were to be delivered in March. Mayor Hallman inquired about a small generate for Recreation basement Councilman Murray inquired about plow blade.

Bill Werner, City Manager stated that he was working with Clark Weeks regarding guidelines for a 457 hardship withdrawal.

X. Public Comments

Charlotte Rentz

XI. Executive Session

MOTION: Alderman Ray made a motion Councilman Lovern seconded a motion to recess Open Session and enter into Executive Session for personnel matters at 8:41p.m. Motion carried 4-0.

No action taken.

MOTION: Councilman Murray made a motion Alderman Ray seconded a motion to enter into Open Session at 8:57p.m. Motion carried 4-0.

Mayor Hallman stated that he would like to thank the Council and Staff for their professionalism.

XIV. Adjournment

MOTION: Alderman Ray made a motion Councilman Murray seconded a motion to adjourn the meeting at 8:59 p.m. Motion carried 4-0.

Respectfully submitted,

Alan Hallman, Mayor

Jennifer Elkins, Deputy City Clerk