

CITY OF HAPEVILLE, GEORGIA
MEETING OF MAYOR AND COUNCIL

July 19, 2011

MINUTES

6:00 PM Work Session

I. Call to Order

Mayor Hallman called the meeting to order at 6:00 p.m. at 700 Doug Davis Drive, Hapeville, Georgia 30354.

II. Roll Call

Mayor Alan Hallman
Alderman at Large Ann Ray
Councilman at Large Richard Murray
Councilman Ward 1 Jimmy Lovern
Councilman Ward 2 Lew Valero

IV. Old Business

A) Discussion of the Clean and Beautiful Commission

After much discussion it was the consensus of Mayor and Council to call a meeting of the Clean & Beautiful Commission and seek volunteers for the Commission.

MOTION: Councilman Valero made a motion Alderman Ray seconded a motion to modify the Agenda to add item V. Executive Session. Motion carried 4-0.

MOTION: Councilman Murray made a motion Councilman Valero seconded a motion to recess the meeting at 6:11pm. Motion carried 4-0.

V. Executive Session

MOTION: Councilman Valero made a motion Alderman Ray seconded a motion to enter into Executive Session for pending legal and personnel matters at 6:14pm, Motion carried 4-0.

No action taken.

MOTION: Councilman Murray made a motion Councilman Lovern seconded a motion to enter into Open Session at 6:52pm. Motion carried 4-0.

VI. New Business

- A) Consideration to enter into a Property Tax Installment Agreement in connection with the conditional issuance of a business license under the Occupational Tax Regulations.

Mike Clark, Finance Director, stated that the original agreement did not go through. Property Owners Amusement Construction and Amusement Vending are now requesting a Property Tax Installment.

MOTION: Councilman Valero made a motion Councilman Murray seconded a motion to enter into an Agreement pending legal review and to authorize Mike Clark to execute all necessary documents.

Discussion: Councilman Lovern inquired as to whether taxes owed were for cumulative years or a single year. Mr. Clark stated that taxes were for cumulative years.

Motion carried 4-0.

- B) Discussion of payroll processing

Mike Clark, Finance Director, stated that the City had received to proposals for outsourcing payroll from ADP and Paycom. Each system would allow for biometric clocks and additional human resource processing.

Bill Werner, City Manger, stated that a business plan and cost by vendors would be brought forward at the mid-month Council session in August.

- C) Discussion of DRC Membership and residency requirements

Bill Johnston, City Planner, stated that there were quorum issues due to residency requirements for DRC membership and suggested that members be either business owners or have a property interest in the city.

Alderman Ray suggested that the City have an Open House.

Jennifer Elkins, Deputy City Clerk, stated that an Open House in September would be scheduled.

VII. Informal discussion of Agenda Items

VIII. Updates by Department

Tod Nichols, Recreation Manager, stated that 80s night was on Friday
Allie O'Brien, Main Street and Marketing Manager, stated that the Main Street Board would be sponsoring an Open House for Airport Antiques, that a Ribbon Cutting for the Historic Christ Church would be held at Happy Days.

Councilman Murray inquired if a movie fee schedule had been established. Ms. O'Brien stated that the Promotion Committee for the Main Street Board was working on the project.

Rick Glavosek, Police Chief, stated that the Citizen Police Academy would be every Thursday until September.

Bill Werner, City Manager, stated that the City had received funding from CBDG.

Jennifer Elkins, Deputy City Clerk, inquired whether the Mayor and Council would like to send flowers/gifts to employees who have babies.

Alderman Ray asked if the City would reconsider paving the walking track at Jess Lucas Y-Teen Park.

IX. Adjournment

MOTION: Alderman Ray made a motion Councilman Lovern seconded a motion to adjourn the meeting at 7:25pm. Motion carried 4-0.

7:00 PM Council Session

I. Call to Order

Mayor Hallman called the meeting to order 7:30p.m. at 700 Doug Davis Drive, Hapeville, Georgia 30354.

II. Roll Call

Mayor Alan Hallman

Alderman at Large Ann Ray

Councilman at Large Richard Murray

Councilman Ward 1 Jimmy Lovern

Councilman Ward 2 Lew Valero

III. Welcome

IV. Pledge of Allegiance, Councilman Richard Murray

V. Invocation - Betty Morgan

VI. Presentation and Recognition

- A) Outstanding Job Performance
Joey Overton

VI. Public Hearing -

Mayor Hallman opened the Public Hearing at 7:34p.m.

- A) 1st Reading, Ordinance 2011-07 Sign Ordinance

Summary and Background

In April 2010, the City of Hapeville was awarded a technical assistance grant from the Atlanta Regional Commission's Community Choices program. The project scope was to revise the City's sign ordinance so that it more effectively regulates signage for existing and potential new development. The attached document is the product of that grant.

Staff Comment - Paul Koster, City Attorney asked if the matter could be tabled until mid-month August

Public Comment

Mayor and Council Comment

MOTION: Alderman Ray made a motion Councilman Valero seconded a motion to table the Public Hearing for Ordinance 2011-07 Sign Ordinance until August 16th, 2011 at 6:00p.m. at 3468 North Fulton Avenue, Hapeville, Georgia 30354. Motion carried 4-0.

Mayor Hallman closed the Public Hearing at 7:35p.m.

VII. Approval of Minutes June 7 and 21, 2011

MOTION: Councilman Murray made a motion Councilman Valero seconded a motion to approve the Minutes of June 7 and 21, 2011. Motion carried 4-0.

VIII. Public Comments on Agenda Items - None

IX. Administrative

A) Appointment - Acting City Clerk

MOTION: Alderman Ray made a motion Councilman Valero seconded a motion to appoint Jennifer Elkins, Acting City Clerk. Motion carried 4-0.

B) Consideration to enter into an Agreement with Fulton County to conduct the general election for 2011 in the amount of \$4,624.00 and to authorize the Mayor to sign all necessary documents pending legal review.

Summary and Background

This Agreement will authorize Fulton County to act as election superintendent for the general election held in November 2011.

MOTION: Councilman Murray made a motion Councilman Lovern seconded a motion to enter into an Agreement with Fulton County to conduct the general election for 2011 in the amount of \$4,624.00 and to authorize the Mayor to sign all necessary documents pending legal review. Motion carried 4-0.

C) Consideration to enter into an Intergovernmental Agreement with Fulton County for animal control services in the the amount of \$7,752.00 and to authorize the Mayor to sign all necessary documents pending legal review.

Summary and Background

Whereas The City of Hapeville has a need to provide animal control service to the residents of the city and provide housing for recovered animals. The city shall enter into an agreement with Fulton County for animal recovery and shelter services and agree to pay the pre determined amount to Fulton County for these services.

MOTION: Alderman Ray made a motion Councilman Lovern seconded a motion to enter into an Intergovernmental Agreement with Fulton County for animal control services in the the amount of \$7,752.00 and to authorize the Mayor to sign all necessary documents pending legal review. Motion carried 4-0.

D) Consideration to enter into agreement between Fulton County and the City of Hapeville and authorize Mayor Hallman to sign all necessary documents related to the CDBG program.

Summary and Background

This agreement is for the Community Development Block Grant program. The City of Hapeville applied for funds to modernize our parks, which included improvements to our tennis courts. The City has been awarded \$ 56, 690.00 to improve the city tennis courts.

MOTION: Councilman Lovern made a motion Councilman Murray seconded a motion enter into agreement between Fulton County and the City of Hapeville and authorize Mayor Hallman to sign all necessary documents related to the CDBG program. Motion carried 4-0.

E) Consideration to approve the expenditure to Rapid ID for purchase of mobile fingerprinting devices in an amount not to exceed \$21,350.00.

Summary and Background

The Police Department received a grant from Georgia Emergency Management Agency to enhance local homeland security through the connection to the states Mobile Biometric Fingerprint Identification System. The funds will be reimbursed through the grant.

MOTION: Councilman Lovern made a motion Councilman Valero seconded a motion to approve the expenditure to Rapid ID for the purchase of mobile fingerprinting devices in an amount not to exceed \$21,350.00. Motion carried 4-0.

X. Old Business

Mayor Hallman announced that City Employee Ed Diorio, his wife, and two grandchildren had passed away over the Holiday weekend and offered the City's condolences. Further, Mayor Hallman stated that Lee Sudduth's parents were now back at home.

XI. New Business

A) Motion to adopt Resolution 2011-10 Surplus Court Services

Summary and Background

This Resolution provides for the disposal of a full set of the Official Code of Georgia Annotated, 1992 edition, as this set is outdated and has been replaced with an updated version.

MOTION: Councilman Murray made a motion Alderman Ray seconded a motion to adopt Resolution 2011-10 Surplus Court Services. Motion carried 4-0.

B) Motion to adopt Resolution 2011-11 Elections

Summary and Background

This resolution is in support of Fulton County conducting the 2011 general election.

MOTION: Councilman Murray made a motion Councilman Lovern seconded a motion to adopt Resolution 2011-12 Elections. Motion carried 4-0.

XII. Public Comments - None.

XIII. Mayor and Council Comments

Councilman Lovern stated that Downtown Live would be held the Third Friday of every month through October, upcoming in September was Happy Days, and on Friday night at the Recreation Department would be hosting 80s night.

Councilman Murray stated that fireman on patrol solved a case and reminded citizens to be aware of their surroundings.

XIV. Executive Session

MOTION: Councilman Lovern made a motion Councilman Murray seconded a motion to recess the meeting at 7:52p.m. Motion carried 4-0.

MOTION: Councilman Murray made a motion Councilman Lovern seconded a motion to enter into Executive Session for personnel and potential litigation at 8:00p.m. Motion carried 4-0.

No action taken.

MOTION: Councilman Murray made a motion Councilman Lovern seconded a motion to enter into Open Session at 8:43p.m. Motion carried 4-0.

XV. Adjournment

MOTION: Alderman Ray made a motion Councilman Lovern seconded a motion to adjourn the meeting at 8:43p.m. Motion carried 4-0.

Respectfully submitted,

Alan Hallman, Mayor

Jennifer Elkins, Acting City Clerk