CITY OF HAPEVILLE, GEORGIA

MEETING OF MAYOR AND COUNCIL

MINUTES

August 16, 2011

6:00 PM Work Session

I. Call to Order

Mayor Hallman called the meeting to order at 6:00pm at 3468 North Fulton Avenue, Hapeville, Georgia 30354.

II. Roll Call

Mayor Alan Hallman
Alderman at Large Ann Ray
Councilman at Large Richard Murray - absent
Councilman Ward 1 Jimmy Lovern
Councilman Ward 2 Lew Valero

III. Welcome

MOTION: Alderman Ray made a motion Councilman Valero seconded a motion to amend the Agenda to move item A under Presentation before the Public Hearing. Motion carried 3-0.

IV. Presentation

A) Argus Benefits

Michelle Jovanelly and Roxanne Wells with Argus Holdings LLC presented the Mayor and Council with a summary of the proposed benefit package for the 2012-2011 benefit year.

V. Public Hearing

Mayor Hallman called the Public Hearing to Order at 6:18p.m.

A) 1st Reading, Ordinance 2011-07 Sign Ordinance

Summary and Background

In April 2010, the City of Hapeville was awarded a technical assistance grant from the Atlanta Regional Commission's Community Choices program. The project scope was to revise the City's sign ordinance so that it more effectively *regulates signage for existing and potential new development. The attached document is the product of that grant.*

Staff Comment - Bill Johnston, City Planner, stated that the process had taken about year and included changes from the Planning Commission, Sign Committee. The changes included changes to billboard regulations, map ready for tomorrow, definition of character area, electronic billboard technology among other things.

Public Comment Charlotte Rentz

Mayor and Council Comment

MOTION: Councilman Valero made a motion Councilman Lovern seconded a motion to have a second reading of Ordinance 2011-07 Sign Ordinance on September 6th at 7:00pm at 700 Doug Davis Drive, Hapeville, Georgia 30354. Motion carried 3-0.

V. Presentations

B) Retirement Plan Presentation - Clark Weeks

Clark Weeks, City Actuary, provided a yearly update for the Mayor and Council as to the status of investments and the Define Benefit Plan.

VI. Public Comments on Agenda Items

Susan Bailey

VII. Administrative

A) Consideration to adopt the recommended Health and Dental Plan as presented by Argus benefits and to allow the Mayor to sign all authorized documents pending legal review.

MOTION: Alderman Ray made a motion Councilman Valero seconded a motion to aopt the recommended Health and Dental Plan as presented by Argus and to authorize the Mayor to sign all necessary documents pending legal review. Motion carried 3-0.

Discussion: Councilman Valero inquired about the changes to the multi-choice option in the Health care plan.

Motion carried 3-0.

VIII. Old Business

A) Discussion of Parade Route and Safety Policies

The Mayor and Council gave a consensus on parade route presented for the Happy Days Festival.

Mayor Hallman stated the the Council would defer to staff for safety issues.

B) Discussion of Recycling Center

Mayor Hallman stated that a possible relocation of the Recycling Center to Elm Street and staffing one day a week due to the dumping happening at the Recycling Center. Also, moving the oil container to Public Service building.

IX. New Business

A) Consideration to approve the 2012-2016 Short-Term Work Program

Summary and Background

The Short-Term Work Program is a compilation of task, projects, and programs that the City intends to implement.

MOTION: Councilman Lovern made a motion Councilman Valero seconded a motion to approve the 2012-2016 Short-Term Work Program. Motion carried 3-0.

B) Consideration to apply for deferral of Comprehensive Plan Update and to allow the Mayor to sign all necessary documents.

Summary and Background

The current comprehensive plan has been reviewed by jurisdiction's elected officials and appropriate staff, and that it has been determined to be adequately serving the needs of the jurisdiction and will likely continue to serve the jurisdiction's needs for the next five years.

MOTION: Councilman Lovern made a motion Councilman Valero seconded a motion to apply for deferral of Comprehensive Plan Update and to allow the Mayor to sign all necessary documents, pending legal review. Motion carried 3-0.

C) Consideration to reaffirm 4% COLA provided to retirees in 2008.

Summary and Background

This affirmation of COLA will allow for the retirees to maintain their retirement benefit as approved in 2008.

MOTION: Alderman Ray made a motion Councilman Valero seconded a motion to reaffirm the 4% COLA as provided to retirees in 2008.
Discussion: Councilman Valero inquired as to whether or not the COLA was budgeted.
Motion carried 3-0.

D) Consideration to approve expenditure of $27,850.00 for Paycom payroll services and for biometric clocks in an amount not to exceed $5,400.00 and to authorize the Mayor to sign all necessary documents pending legal review.

Summary and Background

The Finance and Human Resources Departments studied the cost savings and other departmental improvements for both Finance and Human Resources by the outsourcing the payroll processing function, including related human resource reporting and record retention enhancements. Both ADP and Paycom have provided proposals that meet the City's criteria. In conjunction with a long- term business plan, the outsourcing enhances the City both in performance, compliance, and cost savings.

The proposal amount for ADP is $68,149.

MOTION: Councilman Valero made a motion Alderman Ray seconded a motion to table this matter until September 6, 2011 Council meeting. Motion carried 3-0.

E) 1st Reading Ordinance 2011-03H Budget Amendment

SUMMARY and BACKGROUND

The Mayor and Council approved the expenditures, subject to related revenues, of $21,350 for the purchase of a mobile biometric fingerprint I.D. system and $5,000 for advertising through the Hapeville Arts Alliance. In addition, the Mayor and Council recognized the receipt of $12,874 from the Hapeville Historical Society's fund raising campaign to move the Historic Christ Church Building.

MOTION: Alderman Ray made a motion Councilman Lovern seconded a motion to waive first reading of Ordinance 2011-03H Budget Amendment. Motion carried 3-0.

MOTION: Councilman Valero made a motion Alderman Ray seconded a motion to adopt Ordinance 2011-03H. Motion carried 3-0.

F) 1st Reading Ordinance 2011- 08 Design Review Residency

Summary and Background

This Ordinance amends section 81-1-4(a) of the Hapeville Code of Ordinances to provides that each member of the Design Review Committee other than the one member of the DRC who is a member of the City staff) shall be a resident of the city or owner of a business within the city at the time of appointment and for at least six months immediately preceding the date of taking office and shall remain a resident of the city or owner of a business within the city while serving as a member of the DRC.

G) 1st Reading Ordinance 2011- 09 Offenses and Miscellaneous Provisions, Personal Conduct

Summary and Background

This Ordinance amends Chapter 26 (Offenses and Miscellaneous Provisions), Article 2 (Personal Conduct) of the Hapeville Code of Ordinances to add sections 26-2-21 (Obstructing, resisting public officers and employees), 26-2-22 (Impersonating public officers and employees), 26-2-23 (False reports of crime), 26-2-24 (Indecency in public prohibited), 26-2-25 (Prostitution), and 26-2-26 (Possession of marijuana).

H) Discussion of No Smoking Policy for Jess Lucas Park

Mayor Hallman stated that this matter be deferred to until next month.

I) Discussion of hours of operation for all Parks

Mayor Hallman stated that this matter be deferred until to next month.

X. Status Update by Departments

Bill Werner, City Manager, stated that he had had conversations with George Rogan regarding the possible expansion of the Wi-Fi Network and had asked Corey Daniel to look into the matter.

Mike Clark, Finance Director, stated that Fulton County had released the tax digest and that the City was in the process of generating bills and awaiting the Council's approval of the millage rate.
Allie O'Brien, Main Street and Marketing Manager, stated that Downtown Live was Friday night at 7:00, and that Main Street had hosted an Open House and had 3 possible new members.

Mayor Hallman stated that he had been approached by an independent film group regarding the possibility of filming in Hapeville on Sunday and the use of a police car and patrolman.
Alderman Ray inquired if there were in legal ramifications to consider.
City Attorney Paul Koster stated that he did not see any at this time.
MOTION: Councilman Valero made a motion Alderman Ray seconded a motion to waive fees for use of City property for Ten Roof Films.
Discussion: Councilman Lovern stated that he was worried about setting a precedent.
Motion carried 3-0.

XI. Public Comments

Scott Jones
Susan Bailey
Charlotte Rentz

XII. Executive Session - None.

XIII. Adjournment

MOTION: Councilman Lovern made a motion Alderman Ray seconded a motion to adjourn the meeting at 8:52p.m. Motion carried 3-0.

Respectfully Submitted,

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Alan Hallman, Mayor

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Jennifer Elkins, Acting City Clerk