

CITY OF HAPEVILLE, GEORGIA
MEETING OF MAYOR AND COUNCIL
MINUTES

March 15, 2011

6:00 PM Work Session

I. Call to Order

Mayor Hallman called the meeting to order at 6:10p.m. at 3468 North Fulton Avenue, Hapeville, GA 30354.

II. Roll Call

Mayor Alan Hallman

Alderman at Large Ann Ray

Councilman at Large Richard Murray

Councilman Ward 1 Jimmy Lovern

Councilman Ward 2 Lew Valero

III. Welcome

IV. Public Comments on Agenda Items

Susan Bailey

Stephen Harper

Frank Cranford

V. Administrative

None.

VI. Old Business

A) 1st Reading, as amended, Ordinance 2011-04 Vehicle Immobilization Devices, 1st Reading March 1, 2011

Summary and Background

This Ordinance amends Chapter 41, Article 8 of the Hapeville Code of Ordinances (Vehicle Immobilization Devices) to provide that (1) the maximum charge for removal of a vehicle immobilization device shall be \$75.00 and that the fee may be paid by cash, credit card, or debit card at no additional charge; (2) the required signage indicating that parking prohibitions are in effect for a parking facility shall be erected so that the front of the signs are visible from each and every space; (3)

the signage shall indicate the maximum fee for removal of the device, the name and address of the person or entity responsible for affixing the device, a statement that cash, credit cards, and debit cards are accepted for payment, and a statement that no additional fee will be charged for use of cash, credit cards, or debit cards; (4) it shall be unlawful for a person or entity affixing a vehicle immobilization device to enter into an agreement to provide automatic or systematic surveillance of private property for purposes of affixing a vehicle immobilization device and that a person or entity affixing a vehicle immobilization device may do so only upon call from a person entitled to possession of the private property upon which the vehicle lies for each individual case of trespass; and (5) a vehicle immobilization device cannot be affixed to a vehicle and a fee cannot be charged if the driver of the vehicle returns to the vehicle before the installation of the vehicle immobilization device is complete.

VII. New Business

A) Consideration to approve project framework agreement between the Georgia Department of Transportation and the City of Hapeville for preliminary engineering activities on the Dogwood Drive LCI project (# 0010329).

Summary and Background

This agreement will allow Keck & Wood to start on the preliminary engineering for this project. This project involves the installation of new curb & gutter, sidewalks, lighting, landscaping and handicap access improvements. Local match is \$250,000; Federal (\$200,000) & Local (\$50,000) for PE. Project total funding amount is \$1,250,000.

MOTION: Councilman Lovern made a motion Councilman Valero seconded a motion to approve project framework agreement between the Georgia Department of Transportation and the City of Hapeville for preliminary engineering activities on the Dogwood Drive LCI project (# 0010329). Motion carried 4-0.

B) Consideration to approve agreement with Keck & Wood in the amount of \$190,000 for engineering activities on the Dogwood LCI project (#0010329) and approve Jack Burnside in the amount of \$65,000 for project administration.

Summary and Background

Keck & Wood will be responsible for all surveying, concept reports, design, bidding and construction phases and Jack will be project administrator.

MOTION: Alderman Ray made a motion Councilman Murray seconded a motion to approve agreement with Keck & Wood in the amount of \$190,000 for engineering activities on the Dogwood LCI project (#0010329) and approve Jack Burnside in the amount of \$65,000 for project administration. Motion carried 4-0.

C) Consideration to enter into a Memorandum of Understanding between the Department of Homeland Security and the City of Hapeville to accept grant funding for the use purchasing biometric fingerprinting devices in the amount of

\$21,350.53.

Summary and Background

The Grant is specifically intended to promote homeland security by placing mobile biometric fingerprint scanning devices in selected agencies for the purpose of identifying criminals and potential threats to public security. The system is called Rapid ID. Tests of its dependability have been ongoing for more than a year. They are showing very positive results. Basically, the system is a handheld Automated Fingerprint Identification System that works on an aircard or over a WiFi network and sends information to the National Crime Information Center to check for wants or warrants on individuals. The system then gives the information back to the officer within minutes, while they are still on the scene with the suspect.

MOTION: Councilman Murray made a motion Councilman Lovern seconded a motion to enter into a Memorandum of Understanding between the Department of Homeland Security and the City of Hapeville to accept grant funding for the use purchasing biometric fingerprinting devices in the amount of \$21,350.53. Motion carried 4-0.

C) 1st Reading Ordinance 2011-03D Budget Amendment –I-85 Gateway Project

Summary and Background

The City was awarded a grant \$50,000 from GDOT for improvements to the Gateway Area of I – 85. Accordingly, Ordinance 2011-03 E amends the 2010-2011 budget to reflect the increase of \$50,000 as follows:

Capital Projects Fund:

<i>GDOT Grant - I-85 Gateway Project (Revenue-increase)</i>	<u><i>\$ 50,000</i></u>
<i>I-85 Gateway Project (Expenditures-increase)</i>	<u><i>\$ 50,000</i></u>

D) 1st Reading Ordinance 2011-03E Budget Amendment –Dogwood Drive LCI Project

Summary and Background

The City received Notice to Proceed from the Department of Transportation for the Dogwood Drive LCI Project. The total project funding is \$1,250,000. The City's match is 20% or \$250,000. Of this amount, \$190,000 will be used for preliminary engineering activities provided by Keck & Wood. Preliminary engineering activities for this project are expected to begin during the current fiscal year. Expenditures for other capital projects, including the North Central Ave. LCI Streetscape, the Pedestrian Bridge Improvement Project and the Depot TE Project, are expected to be deferred into the next fiscal year. Accordingly, Ordinance 2011-03 F amends the 2010-2011 budget as follows:

Capital Projects Fund:

<i>Dogwood Drive LCI Streetscape Project (Expenditures – Increase)</i>	<i>\$190,000</i>
<i>Pedestrian Bridge Improvement Project (Expenditures –Decrease)</i>	<i>\$ (7,664)</i>
<i>North Central Ave. LCI Streetscape Project (Expenditures –Decrease)</i>	<i>\$(39,982)</i>
<i>Depot TE Project (Expenditures – Decrease)</i>	<i>\$(142,354)</i>

E) 1st Reading Ordinance 2011-03F Budget Amendment – Professional Fees
Summary and Background

The City of Hapeville approved a consulting contract with The Ferguson Group LLC for services pertaining to the Jacoby Project. The fee for services amounted to \$24,853.

Accordingly, Ordinance 2011-03 G amends the FY 2010-2011 Budget as follows:

General Fund:

Law:

<i>Outside professional fees (Expenditure – Increase)</i>	<i><u>\$24,853</u></i>
<i>Unappropriated fund balance (Revenue – Decrease)</i>	<i><u>\$(24,853)</u></i>

F) Consideration to Adopt Resolution 2011-03 Towing Fees

Summary and Background

This Resolution establishes a \$75.00 maximum removal fee for non-consensual towing of vehicles with a gross vehicle weight rating of 10,000 pounds or less.

The consensus of the Mayor and Council was to table this matter until the April meeting.

G) Discussion of Alcohol Beverage License Fee refund for Triple S d/b/a Virginia Curve Package Store.

Councilman Murray expressed concerns about opening up subject matter.

VIII. Status Update by Departments

Mike Clark, Finance Director, stated that he was working on a preliminary budget calendar and would be distributing to departments.

Rick Glavosek, Police Chief, stated that a murder had occurred within the City and that the Police Department was investigating the matter.

Lee Sudduth, Interim Director of Community Service, reported that the Georgia Soil and Erosion Audit had occurred and the City was in compliance.

Tod Nichols, Recreation Manager, stated that the Recreation Department in conjunction with a local resident was in the process of forming a soccer league.

Allie O'Brien, Main Street and Marketing Manager, stated that event season was fast approaching and things were being put together for that. The Georgia Cities Week essay contest was underway and the Main Street Board had its retreat the upcoming weekend.

Chris Montesinos, Planning and Zoning Manager, stated that the Planning Commission met last week and he was currently working with the city Attorney regarding some issues.

IX. Public Comments

Susan Bailey

MOTION: Alderman Ray made a motion Councilman Lovern seconded a motion to recess the meeting at 7:15p.m. Motion carried 4-0.

X. Executive Session

MOTION: Alderman Ray made a motion Councilman Lovern seconded a motion to enter into Executive Session at 7:28p.m. for personnel and legal matters. Motion carried 4-0.

No action taken.

MOTION: Councilman Murray made a motion Alderman Ray seconded a motion to enter Open Session at 7:50p.m. Motion carried 4-0.

XI. Adjournment

MOTION: Councilman Valero made a motion Councilman Murray seconded a motion to adjourn the meeting at 7:52p.m. Motion carried 4-0.

Respectfully submitted,

Alan Hallman, Mayor

Jennifer Elkins, Deputy City Clerk