

CITY OF HAPEVILLE, GEORGIA
MEETING OF MAYOR AND COUNCIL

November 1, 2011

MINUTES

6:00 PM Work Session

I. Call to Order

Jennifer Elkins, Acting City Clerk called the meeting to order at 6:03p.m. at 700 Doug Davis Drive, Hapeville, Georgia 30354.

MOTION: Councilman Valero made a motion Councilman Lovern seconded a motion at appoint Councilman Murray to chair the meeting. Motion carried 2-0.

II. Roll Call

Mayor Alan Hallman - absent
Alderman at Large Ann Ray - absent
Councilman at Large Richard Murray
Councilman Ward 1 Jimmy Lovern
Councilman Ward 2 Lew Valero

III. Informal discussion of Agenda Items

IV. Discussion of Zip Code

Paul Koster, City Attorney, stated that he had spoke with Post Office and Sandy Springs regarding the zip code issue. The Post Master, stated that the City would have to write a letter, and then the Post Master would conduct a survey of businesses. Eighty (80) percent of the businesses would have to approve the change.

V. Update by Department

Tom Morris, Fire Chief, stated that the Fire Department had collected funds for the toys for kids program, the extension on bay at Fire Station No. 2 was coming along, and that the equipment was still being installed on the new engine.

Lee Sudduth, Interim Community Service Director, stated that Community Service was gearing up for Christmas Season and Leaf Season.

Tod Nichols, Recreation Manager, stated that he was working on a Grant with the U.S. Soccer Association, and that he was having early discussion with Fulton County about obtaining the football field and tennis courts.

Allie O'Brien, Main Street and Marketing Manager, stated that the last of film series was last Saturday and that there had been a good turn out.

Mike Clark, Finance Director, stated that the City had collected \$3.4 million in property taxes through today.

Bill Werner, City Manager, stated that the punch list on Virginia Avenue was being looked over and once accept the City can move forward with planters.

Councilman Lovern thanked the Police and Fire Departments for participating in the Baptist Church's Trunk-or-Treat.

Councilman Murray stated that the Chilli Cook-off was well attended.

Public Comments:
Lucille Dolan

VI. Adjournment

MOTION: Councilman Valero made a motion Councilman Lovern seconded a motion to adjourn the Work Session at 6:49PM. Motion carried 2-0.

7:00 PM Council Session

I. Call to Order

Mayor Hallman called the meeting to order at 7:00p.m. at 700 Doug Davis Drive, Hapeville, Georgia 30354.

II. Roll Call

Mayor Alan Hallman
Alderman at Large Ann Ray - absent
Councilman at Large Richard Murray
Councilman Ward 1 Jimmy Lovern
Councilman Ward 2 Lew Valero

III. Welcome

IV. Pledge of Allegiance, Lew Valero

V. Invocation - Paige Pritchard

VI. Presentations and Recognitions

- A) Recognition of Volunteers
 - Norma Shaw
 - Charlotte Rentz
- B) Firefighter of the Year Sgt Robert Michael Donaldson
- C) Outstanding Job Performance
 - Holli Stephens
 - Alan Dotson

VII. Approval of Minutes from October 4, 18, and 27, 2011

MOTION: Councilman Valero made a motion Councilman Murray seconded a motion to approve the Minutes of October 4, 18, and 27, 2011. Motion carried 3-0.

VIII. Public Comments on Agenda Items

Diane Dimmick

IX. Administrative - None

X. Old Business

A) Consideration to approve a change order in the amount of \$ 12,996.00 for Rosser International Inc. to provide a detailed review and cost analysis for contractor change order on the Doug Davis/Virginia Avenue TE Streetscape.

Summary and Background

This change order is for the architect Rosser International to provide a detailed review of all costs related to the Doug Davis/ Virginia Avenue TE streetscape project. This review will also help determine necessary changes in original design due to changes in the field and itemize each costs related to further change orders. The project is under budget by \$ 30,000. Original contract amount with Rosser was amount not to exceed \$ 57,375.00. Current cost for architect is \$ 55,375.00.

MOTION: Councilman Lovern made a motion Councilman Murray seconded a motion to approve the change order in the amount of \$ 12,996.00 for Rosser International Inc. to provide a detailed review and cost analysis for contractor change order on the Doug Davis/Virginia Avenue TE Streetscape. Motion carried 3-0.

B) Consideration to enter in to an Anticipated Collection Addendum to the Memorandum of Understanding with U.S. Citizenship and Immigration Services.

Summary and Background

This Addendum designates monies budgeted for Systematic Alien Verification for Entitlements (SAVE). The City currently has budgeted \$150.00 for the SAVE Program.

MOTION: Councilman Murray made a motion Councilman Lovern seconded a motion to enter into an Anticipated Collection Addendum to the Memorandum of Understanding with U.S. Citizenship and Immigration Services in the amount of \$150.00. Motion carried 3-0.

XI. New Business

A) Consideration to approve Keck & Wood in the amount of \$ 65,000 for design services on the N. Fulton, Claire, Scout & King Arnold Streetscape TE Project. Project # 0647

Summary and Background

The services provided would include concept, design, bidding & construction phases. The survey work for this project has already been completed. The cost of these services are 80% reimbursable. This TE Project consists of sidewalks, brick pavers, lighting and signage. The award amount is for \$ 455,000 with a local match of \$ 113,750.

MOTION: Councilman Valero made a motion Councilman Lovern seconded a motion to approve Keck & Wood in the amount of \$65,000 for design services on the N. Fulton, Claire, Scout & King Arnold Streetscape TE Project. Project # 0647. Motion carried 3-0.

B) Consideration to approve Mullins Brothers Paving in the amount of \$ 68,761.60 for the city tennis court improvements. This is a Community Development Block Grant project.

Summary and Background

The City of Hapeville was awarded a total of \$ 69,330.36 by Fulton County for facility improvements. We recently installed new walking trails at Master Park and now will renovate the tennis courts with a new surface, poles, netting, and fence.

MOTION: Councilman Lovern made a motion Councilman Murray seconded a motion to approve Mullins Brothers Paving in the amount of \$68,761.60 for the city tennis court improvements.

DISCUSSION: Councilman Murray stated that this was a second award of CDBG funds. Motion carried 3-0.

C) 1st Reading Ordinance 2011-03 I Budget Amendment

XII. Public Comments

Mike Simpson

Charlotte Rentz

Marsha Lamb

Charlene Dorough

XIII. Mayor and Council Comments

Councilman Lovern stated that the Lighting of Tree was upcoming

Councilman Valero stated that the City had established a designated area to place Flags for decommission.

Councilman Lovern stated that the Election would be on the 8th, Toys for Kids donations could be made at the Recreation Department.

XIV. Executive Session - None

XV. Adjournment

MOTION: Councilman Murray made a motion Councilman Lovern seconded a motion to adjourn the meeting at 7:51PM. Motion called 3-0.

Respectfully submitted,

Alan Hallman, Mayor

Jennifer Elkins, Acting City Clerk