CITY OF HAPEVILLE, GEORGIA

MEETING OF MAYOR AND COUNCIL

DECEMBER 4, 2012

MINUTES

6:00 PM Work Session

I. Call to Order
Mayor Hallman called the meeting to order at 6:00 PM at 700 Doug Davis Drive, Hapeville, Georgia 30354.

II. Roll Call
Mayor Alan Hallman
Alderman at Large Ann Ray
Councilman at Large Richard Murray
Councilman Ward 1 Jimmy Lovern
Councilman Ward 2 Lew Valero

III. Informal discussion of Agenda Items

IV. Discussion of Board Appointments

MOTION: Alderman Ray made a motion Councilman Murray seconded a motion to amend the Agenda to add item A) Consider to appoint a person to the Personnel Board. Motion carried 4-0.

A) Consideration to appoint a person to the Personnel Board.
MOTION: Councilman Murray made a motion Alderman Ray seconded a motion to appoint Tom Carraway to Personnel Board to file the vacant position. Motion carried 4-0.

V. Status Update by Department
Jennifer Elkins, City Clerk, gave an update on the alcohol audit and alcohol license renewals and the Annual Employee Luncheon.

Mike Clark, Finance Director, provided an update on the hotel motel tax audit, tax sale, and the Annual Audit.

Bill Werner, City Manager, stated that a tour of the Kennesaw Museum had been set-up and the railroad corridor project was ongoing.

Lee Sudduth, Interim Community Service Director, stated that East Point was going to put the leaf trucks back in to service therefore they were not available for purchase.

Tom Morris, Fire Chief, stated that the Fire Department collected $3,400 for the Toys for Kids Program.

Rick Glavosek, Police Chief, stated that there were 16 burglaries this month and the Department had made an arrest for some of the robberies recently.

Tod Nichols, Recreation Manager, stated that the Pleasant Hours Club Senior Appreciation Lunch would be the next day.

Lee Sudduth, Interim Community Service Director, stated that the ADA Transition Plan was turned into the DOT in June and that he would have it for Council consideration at the mid-month meeting.

Allie O'Brien, Main Street and Marketing Director, stated that the newsletter was being reformatted, that South Arts was accepting applications for upcoming funding, and that the Annual Business Appreciation Cards were being sent out.

Bill Johnston, Planning Consultant, stated that the Planning Commission recommended a text amendment to apply to new construction, tabled criteria for abandonment.

VI. Adjournment
MOTION: Alderman Ray made a motion Councilman Murray seconded a motion to adjourn the meeting at 6:47 PM. Motion carried 4-0.

7:00 Council Session

I. Call to Order
Mayor Hallman called the meeting to order at 7:00 PM at 700 Doug Davis Drive Hapeville Georgia 30354.

II. Roll Call
Mayor Alan Hallman
Alderman at Large Ann Ray
Councilman at Large Richard Murray
Councilman Ward 1 Jimmy Lovern
Councilman Ward 2 Lew Valero

III. Welcome

IV. Pledge of Allegiance, Councilman Lovern

V. Presentation
A) Recognition of Sgt. James Carroll and Sgt. Connie Banks

B) Recognition of CERT participants - Fire Department

VI. Invocation

VII. Approval of Minutes November 1 and 6, 2012
MOTION: Councilman Lovern made a motion Councilman Valero seconded a motion to approve Minutes November 1 and 6, 2012. Motion carried 4-0.

VIII. Public Comments on Agenda Items - None

IX. Administrative - None

X. Old Business
A) Consideration to approve a change order in the amount of $23,800 for pre engineering services from Jack Burnside and LAI Engineering on the N. Central Avenue Streetscape project.
Summary and Background
Fee increases are due to negotiations and site meetings with Georgia Power, right of way redesigns, drainage redesigns and plan changes. All of these costs are 80% reimbursable.

MOTION: Alderman Ray made a motion Councilman Valero to approve a change order in the amount of $23,800 for pre-engineering services from Jack Burnside and LAI Engineering on the N. Central Avenue Streetscape project. Motion carried 4-0.

B) Motion to Adopt Resolution 2012-21 Group and Personal Care Home Moratorium
Summary and Background
This Resolution extends the existing moratorium through February 5, 2013.

MOTION: Councilman Murray made a motion Councilman Lovern seconded a motion to adopt Resolution 2012-21. Motion carried 4-0.

C) Motion to Adopt Resolution 2012-22 Commercial Parking/Car Rental Moratorium
Summary and Background
This Resolution extends the existing moratorium through February 5, 2013.

MOTION: Councilman Lovern made a motion Alderman Ray seconded a motion to adopt Resolution 2012-22. Motion carried 4-0.

XI. New Business
A) Consideration to approve Mullins Brothers Paving in the amount of $58,250 for milling and paving of the north lane of South Central Avenue from Dogwood Drive to the I-85 bridge.
Summary and Background
The City of Hapeville has received $45,418.90 from the Georgia Department of Transportation for the LMIG program. The City will use the funds to finish paving of South Central from Dogwood Dr. to the I-85 Bridge. Atlanta Gas Light paved the south lane upon completion of the gas main replacement. With the LMIG grant funds, the actual cost of

the paving for the City is $12,831.10. Mullins Brothers was the only bidder. Funds will be expensed from site improvements in the Highways and Streets budget.

MOTION: Councilman Lovern made a motion Alderman Ray seconded a motion to approve Mullins Brothers Paving in the amount of $58,250 for milling and paving of the north lane of South Central Avenue from Dogwood Drive to the I-85 bridge.
Motion carried 4-0.

B) Consideration to amend the vehicle replacement plan phase II to add one vehicle in the amount not to exceed $23,000.
Summary and Background
The Budget for the fiscal year ending June 30, 2013, includes the appropriation of $280,455 for the purchase of vehicles and Fire Department equipment under Phase II of the Vehicle Replacement Plan. The City has begun implementation of the Phase II. In reviewing existing vehicles and replacement schedules, determination has been made to accelerate the replacement of a vehicle in the Recreation Department.

MOTION: Councilman Murray made a motion Councilman Lovern seconded a motion to amend the vehicle replacement plan phase II to add one vehicle in the amount not to exceed $23,000. Motion carried 4-0.

C) Consideration to enter into a Lease Purchase Agreement with SunTrust Bank in the amount of $303,000 for purchase of 7 vehicles and 15 breathing apparatus units for the Fire Department and to authorize the Mayor to sign all necessary documents pending legal review.
Summary and Background
The City requested three proposals and received two from financial institutions in regards to the City's Vehicle Replacement Plan – Phase II. The proposals are as follows:
GMA: 2.1% and SunTrust Bank: 1.88%.
MOTION: Alderman Ray made a motion Councilman Murray seconded a motion to enter into a Lease Purchase Agreement with SunTrust Bank in the amount of $303,000 for purchase of 7 vehicles and 15 breathing apparatus units for the Fire Department and to authorize the Mayor to sign all necessary documents pending legal review. Motion carried 4-0.

D) Consideration to cancel the January 1st, 2013 Mayor and Council meeting.
MOTION: Alderman Ray made a motion Councilman Lovern seconded a motion to cancel the January 1st, 2013 Mayor and Council meeting. Motion carried 4-0.

XII. Public Comments – None.

XIII. Mayor and Council Comments

Mayor Hallman thanked the employees for the hard work and effort at the Thanksgiving service and stated that Porsche held a ground breaking ceremony. Mayor Hallman further announced that the Mayor and Council voted to give the employees a 2% one-time payment.

Councilman Lovern stated that the Methodist Church would be having community caroling.

MOTION: Councilman Murray made a motion Alderman Ray seconded a motion to recess the meeting at 7:23 PM. Motion carried 4-0.

XIV. Executive Session
For purposes of pending or potential litigation.

MOTION: Councilman Lovern made a motion Councilman Valero seconded a motion to enter into Executive Session for potential litigation matters at 7:27 PM. Motion carried 4-0.

MOTION: Alderman Ray made a motion Councilman Murray seconded a motion to enter into Open Session at 7:45 PM. Motion carried 4-0.

MOTION: Alderman Ray made a motion Councilman Valero seconded a motion to enter into an Agreement with Martino White Printing to settle claims arising out of the sewer backup. Motion carried 4-0.

XV. Adjournment
MOTION: Alderman Ray made a motion Councilman Lovern seconded a motion to adjourn the meeting at 7:46 PM. Motion carried 4-0.

Respectfully submitted,

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Alan Hallman, Mayor

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Jennifer Elkins, City Clerk