

CITY OF HAPEVILLE, GEORGIA
MEETING OF MAYOR AND COUNCIL

December 3, 2013

MINUTES

6:00 PM Work Session

1. Call to Order

Mayor Hallman called the meeting to order at 6:00 PM at 700 Doug Davis Drive, Hapeville, Ga 30354.

2. Roll Call

Mayor Alan Hallman
Alderman at Large Ann Ray
Councilman at Large Richard Murray
Councilman Ward 1 Jimmy Lovern
Councilman Ward 2 Lew Valero

3. Informal discussion of Agenda Items

The Council discussed Ordinance 2013-14 Alcohol Beverage for Nonprofit Organizations and suggested a fee of \$50.00 and a \$200.00 administrative fee.

Mayor Hallman stated that he had been asked by Council Elect Dimmick to table the Resolution in regards to the Pension Plan.

4. Discussion of Financial Audit - Susan Black

5. Update by Department

Jennifer Elkins, City Clerk, stated that the employee luncheon was upcoming, that an accident report form had been added to the Police Departments webpage, and that the recently passed ordinances had been updated online.

James Schuster, Finance Director, stated that the audit was coming along, working on new bond issue, sorting files electronic /physical, and discussing ACH payments with IT and Incode.

Bill Johnston, Planning And Zoning Consultant, stated that the Planning Commission would be reviewing accessory building and subdivision regulations, distributed the comprehensive plan and FLUM first year, scope of service for GIS

service, occupational permits and sign permits.

Allie O'Brien, Main Street and Marketing Manager, thanked everyone for helping with the tree lighting, working on business holiday appreciation cards that Main Street Board would deliver door to door, and working with IT for next schedule training.

Mayor Hallman stated that citizens could follow the City on Twitter and Facebook. Lee Sudduth, Community Service Director, stated that the gym floor had been painted.

Tod Nichols, Recreation Manager, stated that the gym was open and had received great reviews, senior appreciation luncheon tomorrow 11:30, Hapeville Charter School had basketball, hosting Project CAFE Toy for Kids, Recruit Atlanta Travel Social Club sponsored a family and Christmas party for the After School Program, Rick Glavosek, Police Chief, stated that some Officers and Dispatchers would be recognized tonight regarding King Arnold Street crime and that suspects were in custody and the Department was looking for third person.

MOTION: Alderman Ray made a motion Councilman Murray seconded a motion to recess the meeting at 6:43 PM. Motion carried 4-0.

6. Executive Session - Personnel

MOTION: Alderman Ray made a motion Councilman Murray seconded a motion to enter into Executive Session for the purposes of personnel at 6:47 PM. Motion carried 4-0.

No action taken.

MOTION: Alderman Ray made a motion Councilman Murray seconded a motion to enter into Open Session at 6:52PM. Motion carried 4-0.

7. Adjournment

MOTION: Alderman Ray made a motion Councilman Murray seconded a motion to adjourn the meeting at 6:53PM. Motion carried 4-0.

7:00 PM Council Session

1. Call to Order

Mayor Hallman called the meeting to order at 7:05PM at 700 Doug Davis Drive, Hapeville, GA 30354.

2. Roll Call

Mayor Alan Hallman

Alderman at Large Ann Ray

Councilman at Large Richard Murray

Councilman Ward 1 Jimmy Lovern

Councilman Ward 2 Lew Valero

3. **Welcome**

4. **Pledge of Allegiance - Richard Murray**

5. **Invocation - Michael Randman**

6. **Presentation**

A. **Recognition**

a. **Police Department**

i. **Outstanding Job**

- i. Kemal Ozee
- ii. Jose Godinez
- iii. Martin
- iv. Michael Abercrombie
- v. Stephen Cushing
- vi. Heather Green
- vii. Jackie Chavarria

B. **Recognition**

- a. Councilman Murray 2 terms
- b. Councilman Valero 3 terms
- c. Councilman Lovern 1 terms

7. **Approval of Minutes November 5 and 19, 2013**

MOTION: Councilman Valero made a motion Councilman Murray seconded a motion to approve the Minutes of November 5 and 19, 2013. Motion carried 4-0.

8. **Public Comments on Agenda Items - None.**

9. **Old Business**

A. 1st Reading Ordinance 2013-14 Alcohol Ordinance Amendment

Summary and Background

This Ordinance amends the Hapeville Code of Ordinances to create and establish regulations pertaining to two new category of alcohol beverage licenses: an on-premises arts license and an on-premises art gallery license.

10. **New Business**

- A. Consideration to approve Construction 57 Incorporated in the amount of \$93,215 for the North Avenue Sidewalk Improvement Project and authorize

Mayor Hallman to sign all necessary documents pending legal review.

Summary and Background

This project is funded by Community Development Block Grant funds. The City of Hapeville was awarded \$ 107,500 in order to remove and replace old dilapidated sidewalks. We will replace the sidewalks on North Avenue from Hope Street to Dogwood Drive. There is no match on this grant.

MOTION: Councilman Lovern made a motion Councilman Murray seconded a motion to approve Construction 57 Incorporated in the amount of \$93,215 for the North Avenue Sidewalk Improvement Project and authorize Mayor Hallman to sign all necessary documents pending legal review. Motion carried 4-0.

B. Motion to adopt Resolution 2013-15, Pension Plan Investment Allocations

Summary and Background

This Resolution amends the investment allocations in the City's Defined Benefit Pension plan as per the recommendations of the City's actuary.

MOTION: Councilman Murray made a motion Councilman Valero seconded a motion to adopt Resolution 2013-15.

Discussion: Councilman Lovern stated that the recommendation was due to a poorly performing investment.

Alderman Ray and Councilman Valero stated that the recommendations in the past had been favorable for the City.

Motion carried 4-0.

C. Motion to adopt Resolution 2013-16, Sewer Rate

Summary and Background

This Resolution establishes a 44.8% increase in the City's sewer rate effective January 1, 2014.

MOTION: Alderman Ray made a motion Councilman Murray seconded a motion to adopt Resolution 2013-16. Motion carried 4-0.

D. Motion to adopt Resolution 2013-17, Holiday Time

Summary and Background

This Resolution authorizes holiday time off for City employees on Monday, December 23, 2013.

MOTION: Councilman Valero made a motion Councilman Lovern seconded a motion to adopt Resolution 2013-17.

Discussion: Mayor Hallman stated that the Christmas holidays fell on Tuesday and Wednesday this year and as a way to say thank you to the employees the consideration was being given to give Monday as an Holiday extra day.

Motion carried 4-0.

E. 1st Reading Ordinance 2013-09 B Budget Amendment [Main Street Board]
Summary and Background
This Ordinance will amend the 2013-14 Budget to allow the Main Street Board to provide \$250.00 to the Hapeville Arts Alliance to purchase a bicycle/public art installation piece for the Community Garden located at the Norton Arts Center.

11. Public Comments

Michael Simpson
Denis Martino
Frank Cranford

12. Mayor and Council Comments

Mayor Hallman stated that a reception would be held after the Council meeting for the three outgoing Councilmembers and that he looked forward to working with the new Councilmembers.

Councilman Murray encouraged the citizens to get involved.

Councilman Lovern thanked everyone for coming out to the Community Thanksgiving Event, and encouraged citizens stay involved in City.

Alderman Ray stated that the Community was like family and that involvement from one person can make a difference.

Councilman Valero encouraged citizen involvement and watch out for your neighbors.

13. Adjournment

MOTION: Councilman Lovern made a motion Councilman Murray seconded a motion to adjourn the meeting at 7:45 PM. Motion carried 4-0.

Respectfully submitted,

Alan Hallman, Mayor

Jennifer Elkins, City Clerk