



CITY OF HAPEVILLE

LIVABLE CENTERS INITIATIVE INVESTMENT POLICY STUDIES (LCI)

REQUEST FOR PROPOSALS

Request for Proposals - Livable Centers Initiative Investment Policy Studies (LCI)

The City of Hapeville (the City) invites interested firms or qualified individuals to submit written proposals for the Livable Centers Initiative Investment Policy Studies for the Wayfinding and Virginia Avenue Roundabout Study and Demonstration Project.

If interested in this opportunity, 12 printed copies of the proposal (1 original, 11 copies) must be received. Proposals MUST be clearly marked "LCI Policy Studies" and addressed as follows: City of Hapeville, Attn: Planning & Development Coordinator, City of Hapeville, 3468 N Fulton Avenue, Hapeville, GA 30354. Emailed responses or other forms of electronic communication and other responses to this Request for Proposals will NOT be accepted. The contract is contingent upon receipt of funding. Deadline for bid proposals will be Monday, June 18, 2018 at 5:00 PM local time.

Questions can be forwarded via email to planner@hapeville.org. Responses to questions received before June 4, 2018 will be posted on the City of Hapeville's website. Complete RFP packages are available at Hapeville City Hall from 8am to 5pm, Monday – Friday or can be downloaded from the city's website at www.hapeville.org.

ATTACHMENT A

Scope of Work

I. General: The work to be accomplished is in support of the following Atlanta Regional Commission (ARC) sub-element:

802 CAS - Livable Centers Initiative Investment Policy Studies (LCI)

II. Area covered: All the necessary services provided in this subgrant contract will support the study of LCI-related programs and projects within the City of Hapeville. The study area may extend beyond these limits if needed for logical termini purposes.

III. Goal: Portions of the Atlanta Metropolitan Transportation Planning Area are in maintenance for both ozone and PM2.5 standards under the Clean Air Act under the Clean Air Act Amendments of 1990. Because of this designation, the region must look toward better development practices that support increased use of transportation modes other than single occupant vehicles (SOV) to help reduce emissions and meet air quality requirements. The LCI Program seeks to increase the use of alternatives to driving alone by developing transportation projects and other programs to improve accessibility, expand mixed-uses, utilize transit and support further development in the study area. Evaluation of the existing structure and development of likely scenarios should produce recommendations for future investment that support ARC's Livable Centers Initiative Program.

IV. Work Tasks:

The City of Hapeville Wayfinding and Virginia Avenue Roundabout Study and Demonstration Project will examine the options for the development of a roundabout at the Virginia Ave/Doug Davis/Clay Place/ Hamilton Avenue Intersection to reduce speeds and improve safety along the corridor. The study will also formulate a wayfinding, streetscape, and signage program to encourage efficient and safe movement of pedestrians, bicycles and vehicles in, through and around the City of Hapeville. Lastly, as part of the study process and public outreach, the City will implement a temporary demonstration project to convert an intersection into a roundabout and use a community created concept plan to show possibilities for complete streets along the same road using temporary, removable infrastructure.

The work to be accomplished under this contract is divided into the following tasks:

Task 1 – Technical Analysis:

Conduct traffic, environmental, and geometric study to determine feasibility of various cross-sections and concept layouts along the corridor. Specific tasks include:

- Conduct traffic counts, including turning volumes at the Virginia Ave/Doug Davis/Clay Place/ Hamilton Avenue Intersection
- Collect motor vehicle, bicycle and pedestrian crash data (including crash type, characteristics and location) along the corridor for the most recent 3 years available, as needed.
- Conduct preliminary environmental scan to determine potential of significant impacts to historic resources or other environmental impacts.
- Prepare DRAFT concept plans, layouts and typical sections for public outreach.
- Identify critical locations for the potential placement of wayfinding and streetscape elements.
- Assessment of sign categories required for the wayfinding and signage program.
- Review the City of Hapeville Sign ordinances and guidelines for code adherence and if necessary recommendations for regulatory reform will be made.

Task 2– Public Involvement:

- The City and its consultant will conduct an outreach process that promotes the involvement of all stakeholders in the study area. In addition to local residents, businesses, and property owners, key stakeholders in this process should also include ARC, GDOT, MARTA, and the Aerotropolis Atlanta CIDs .
- Coordinate and cooperate with the design teams for Aerotropolis Atlanta Gateway and Virginia Avenue Streetscape design teams to make sure that wayfinding and signage elements are being incorporated into the design process for those streetscape projects.
- A project Advisory Group of major stakeholders will meet throughout the study process. Project information shall be uploaded to the City’s website to provide basic project information to the public along with project materials and meeting summaries.
- The City will schedule at least one public open engagement opportunity to garner input on the draft wayfinding and roundabout concepts and alternatives.
- In addition to the traditional means of public involvement, the City will install a demonstration project at an intersection downtown to help promote and educate the public about roundabouts. The roundabout demonstration project will be temporary installation using paint, turf, cones, planters, and/or or other low cost, removable items to help the public visualize and experience a roundabout in downtown Hapeville. In addition, the City may install and demonstrate a complete street which was partially designed by local residents in connection with the burgeoning arts district.
- The project’s ARC project manager must be notified of all meetings taking place.
- The Project consultant shall document all stakeholder and public meetings, and demonstration project through meeting summaries and photography (in particular the demonstration project).

Task 3 –Conceptual Plan and Draft Concept Report:

Prepare a Concept Layout, typical sections and a draft GDOT Concept Report for the roundabout project based on the technical analysis. Specific elements are as follows:

- Preferred and alternative alignments and typical sections the roundabout

- Should indicate bus stop locations (including if stop relocations are proposed).
- Preparation of draft GDOT Concept Report, which includes analysis of potential environmental impacts, ROW and cost estimates.

Prepare documentation for the wayfinding and streetscape elements

- Document with an area plan outlining the type of wayfinding signs or streetscape elements to be installed and recommended locations.
- Provide a cost breakdown of the wayfinding signs and streetscape elements and estimated fees for design, fabrication and installation.
- A phasing program based on the priority and implementation schedule of the various projects to be undertaken in the project area will be established.

Task 4 – Prepare Project Deliverables

The goal of the project deliverables is to have an overall concept plan illustrating the roundabout and how it fits into the wayfinding and streetscape elements as a draft Concept Report ready to be submitted to GDOT for approval should the roundabout project receive federal funding. The following shall be developed and submitted to ARC for review (ARC will forward to GDOT or other jurisdictions as needed for comment):

- GDOT Concept Report (ARC will seek GDOT concurrence or comments)
- Traffic Study (ARC will seek GDOT's concurrence)
- Preferred and Alternative Concept Plans and Typical Sections
- Public Involvement summary
- Note: both Traffic Study and Public Involvement Summary and meeting minutes can be provided as an appendix to the GDOT Concept Report
- An Implementation and phasing Plan of

Format of Deliverables:

- One (1) Document which includes the Implementation and Phasing Plan, the Area Plan and costs and concepts for the Roundabout and wayfinding signs and streetscape elements
- 12 printed copies (1 original, 11 copies) of the Concept Report (8.5" x 11") (including Public Involvement Summary and Traffic Study as appendices), and Conceptual Plan and Typical Section (11"x17").
- PDF file of the Concept Report, appendices, and concept plans and typical sections