



**June 2014 Department Reports**

**To: Mayor and Council  
Citizens of the City of Hapeville**  
**From: Bill Werner, City Manager  
bwerner@hapeville.org – 404-669-2117**

**Fire Department**

**Tom Morris, Fire Chief  
tmorris@hapeville.org – 404-766-4399**

*The Department had 35 fire inspections, 15 new construction site visits, 3 plan reviews, 15 pre-fire plans, 85 blood pressures checked and 84 hours of Firefighters on patrol. Four smoke detectors were given out to residents within the community and 30 children participated in Fire Safety Education. During the month of May, the Department conducted training in the following areas: Fire Prevention and Public Education, Water Supply, Equipment Familiarization review, New Hire Driver Training. All EMTs and Paramedics continued reviewing the third part of the new Atlanta Regional Protocols for EMS. All shifts continued conducting the yearly hose testing. All three shifts participated in the annual Georgia Firefighters Burn Foundation Boot Drive, collecting approximately \$4000.00. The Medical Truck was posted at Saint John's Catholic School field day to provide medical assistance if it was required. Two members of the Department supported this year's Memorial Day Ceremony by being part of the color guard. The Departments Fire Marshal attended the Underground Pipelines Emergency and Response training focus on petroleum and gas lines.*

*Fire Station #1 - 3468 North Fulton Avenue*

*Fire Call Statistics*

<i>Auto Accidents w/o injuries</i>	<i>1</i>
<i>Auto Accidents w/injuries</i>	<i>1</i>
<i>EMS</i>	<i>65</i>
<i>Fire</i>	<i>0</i>
<i>Fire Alarm</i>	<i>3</i>
<i>Mutual Aid (Given)</i>	<i>1</i>
<i>Gas Leak</i>	<i>0</i>
<i>Hazardous Conditions</i>	<i>0</i>
<i>Trees Down</i>	<i>1</i>
<i>Elevator Rescue</i>	<i>0</i>
<i>Wires Down</i>	<i>0</i>
<i>Other Responses Citizen Assist</i>	<i>3</i>
<u><i>Total Calls at Station #1</i></u>	<u><i>75</i></u>

*Fire Station #2 - 870 S. Central Avenue*

*Fire Call Statistics*

<i>Auto Accidents</i>	<i>0</i>
<i>Auto Accidents w/injuries</i>	<i>0</i>
<i>EMS</i>	<i>58</i>
<i>Fire</i>	<i>2</i>
<i>Fire Alarm</i>	<i>5</i>
<i>Mutual Aid (Given)</i>	<i>0</i>
<i>HazMat</i>	<i>0</i>
<i>Hazardous Conditions</i>	<i>1</i>
<i>Trees Down</i>	<i>0</i>
<i>Wires Down</i>	<i>0</i>
<i>Gas Leaks</i>	<i>0</i>
<i>Citizen Assist</i>	<i>0</i>
<i>Other Responses</i>	<i>2</i>
<i>Elevator Rescue</i>	<i>0</i>
<u><i>Total Calls at Station #2</i></u>	<u><i>68</i></u>

*Total Average Response Time minutes 3:21*

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**Police Department**  
**Rick Glavosek, Police Chief**  
**rglavosek@hapeville.org – 404-669-2150**

*From May 1, 2014 to May 31, 2014, the Police Department answered (542) calls for service. There was (1) Assault, (8) Burglaries, (1) Carjacking, (1) Robbery, (40) Larcenies; including (16) Entering Autos, (6) Stolen Vehicles and (18) Thefts. The Department made 67 arrests. Average Response Time was 1 minute 32 seconds. There was a total of (414) tickets to include (305) Traffic tickets, (69) General and (40) Parking. The Department conducted 4 Road Safety Checks and recovered 5 stolen vehicles.*

*The Detective Division assigned (47) cases for investigation, and closed (57) cases. Three cases were closed with arrest warrants and (1) by CID arrest. The Detective Division obtained (14) warrants and responded to (18) crime scenes and executed (1) search warrant. The Detective Division is investigating a carjacking that occurred at the intersection of Sherman Rd and King Arnold St. The Detective Division is investigating multiple commercial burglaries that occurred on Memorial Day in the business complex of Virginia Crossings located at 1001 Virginia Avenue.*

*Department personnel continue to receive daily roll-call and in-service training on topics such as (but not limited to) the Department's standard operating procedures (SOP), Special Orders, Family Violence, Juvenile Procedures, Officer Safety, Department's Goals & Objectives.*

*Code Enforcement handled (155) new calls for service, of which: (25) were animal incidents, (31) for outside storage violations, (10) for parking on the grass, (8) Permit Violations and (81) were other code compliance issues. The unit wrote (42) citations, closed (252) cases, and has (114) active cases.*

*Some current cases:*

*437 Walnut Street – Citations sent certified mail on 5/22/2014, have not received USPS return of Service*

*222 Mount Zion Road – Property owner was in court 5/20/2014, judge gave 30 days to be in compliance*

*330 Mount Zion Road-RFP for demolition*

*234 Maple Street – Citations sent certified mail on 5/22/2014, have not received USPS return of Service*

*370 Woodrow Avenue - Citations sent certified mail on 5/22/2014, have not received USPS return of Service*

*429 Lake Drive – Citations sent certified mail on 5/22/2014, have not received USPS return of Service*

*3249 North Fulton Avenue – Property owner was in court 5/20/2014, judge gave 30 days to be in compliance*

*3175 North Fulton Avenue - Citations sent certified mail on 5/22/2014, have not received USPS return of Service*

*3265 North Fulton Avenue - Citations sent certified mail on 5/22/2014, have not received USPS return of Service*

*466 Woodrow Avenue - Citations sent certified mail on 5/22/2014, have not received USPS return of Service*

*831 Custer Street- Citation sent certified mail on 5/22/2014, have received signed USPS return of*

Service, court date 6/24/2014

3186 Dogwood Drive – Currently working with FDIC to find property owner

629 Cofield Drive- Certified letter sent – no receipt received-projected abatement hearing-07/22/14

639 Cofield Drive- certified letter with citations sent -no receipt received- Projected abatement hearing-07/22/14

3409 Dogwood Drive- Certified letter sent with citations-projected abatement hearing-07/22/14

3093 Hope Street – Certified letter sent with citations- no receipt received projected abatement hearing-07/22/14

3223 Lake Ave- The owner Le, failed to appear at his 05/20/14 court date. A warrant is pending for his arrest.

625 Coleman St- Certified letter sent with citations- no receipt received- projected abatement hearing-07/22/14

3118 Sylvan Road- Certified letter sent to Universal Capital LLC in the name of the representative. Also citations were sent to the private residence of the representative.

**The Police Department's non-emergency number is (404) 669-2111. In the event of an emergency dial 911!**

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### **Community Services**

**Lee Sudduth, Interim Director**

**lsudduth@hapeville.org – 404-669-2120**

The N. Central Avenue Streetscape Project, the N. Fulton Streetscape project and the Municipal Complex Parking Improvements will begin construction in a couple of months. The projects will consist of new sidewalks, street furniture, street lamps, new paving, alley way improvements and brick pavers. Pre-bid meeting is scheduled for June 27th. See the website for more information.

The Department has three streetscape projects that are currently in the engineering stage. They are as follows: **Dogwood Drive** from South Central to North Avenue, **Loop Road Access** which includes Atlanta Avenue, Rainey, Union and parts of Virginia Avenue, and the **Rail Facilities Project** which includes all of the railroad right of way.

#### **Building Permits**

3443 Orchard Street

377 North Avenue

220 Mount Zion Road

#### **Electrical Permits**

3177 Oakdale Road

261 Dorsey Road

#### **Tree Permits**

3548 South Fulton Avenue

639 Coleman Street

#### **Plumbing Permits**

3127 Old Jonesboro Road

#### **Mechanical Permits**

3300 Forrest Hill Drive

397 North Central Avenue

627 Cofield Drive

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**Recreation Department**  
**Tod Nichols, Recreation Manager**  
**tnichols@hapeville.org – 404-669-2136**

***Athletics:***

*Baseball season has come to an end. The Recreation Department will field seven teams in the Youth Baseball Alliance playoffs beginning June 3, 2014. Good luck to all teams.*

*The Youth Basketball Alliance Summer League will continue through the end of June 2014. Currently there are teams from Hapeville, Peachtree City and Union City competing in the league. Games are played every Friday at the Hoyt Smith Center with game times being 6:30 p.m. and 7:30 p.m.*

*Contact Wayne Stephens at 404-669-2132 for information on the 2014 Co-Ed and Men's softball scheduled game times.*

***Programs:***

*The Busy Bee After School program had it's final meeting on May 23, 2014. The kids enjoyed a pot luck cookout and will resume meetings in August.*

*The Busy Bee Summer Camp will begin on June 2, 2014 for children ages 5 - 12 years old.*

***Seniors:***

*The Pleasant Hours Club met on May 7, 2014 and will break for the months of June and July. The group will resume meetings in August. All PHC meetings are held at the Hoyt Smith Center.*

*Our High Stepping Hornets will continue to walk every Tuesday, Thursday, and Friday at the Hoyt Smith Center from 9:30 a.m.– 10:00 a.m.*

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**Economic Development**  
**Allie O'Brien, Main Street & Marketing Manager**  
**aobrien@hapeville.org - 404-669-8269**

***Department/HATT Activities***

*Produced May Special Events: including May Movie Night and the Hapeville Memorial Day Service. Special thanks to all of the volunteers including the guest speaker, Ann McElfresh, the Hapeville Exchange Club, the Hapeville Historical Society and the Hapeville Service League who all donated their time and talent to the service.*

***Planning Summer Events -please visit [www.hapeville.org](http://www.hapeville.org) for details.***

*June 20th- Hapeville's Movie Nights Under the Stars Series finale will feature "Frozen." (Sing-a-long version.) Movies are shown at the Hapeville Football Stadium. The event begins at 7:30 p.m. with concessions, a DJ and bounce house for children. The movies begins at dusk. Free Admission.*

*July 18th-Hapeville's Downtown Live Concert Series begins! Downtown Live Concerts in the Park*

are held the third Friday of the months of July through October--save the dates! The concert series features live music and food vendors in Jess Lucas Park from 7p.m. to 11 p.m. Free Admission. Vendor Applications now available on-line. The application deadline for the July concert is Friday, June 27th.

Maintained the Historic Christ Church Building rental log and coordinated venue showings/rentals and handled inquires and events.

Produced City Newsletter, web updates of Departmental information, and all Departmental related advertising and promotional materials. The Hapeville Hometown News submission deadline remains the 15th of the month prior to the publication date. For newsletter submissions, visit [www.hapeville.org](http://www.hapeville.org) or contact [asenter@hapeville.org](mailto:asenter@hapeville.org).

Assisted with promotional efforts for City Sponsored events including Paint the Town, Coffee & Chrome Car Event and the Academy Theatre.

Prepared presentations highlighting the City for area business leaders including a tri-cities small business educational/networking event and an airport area hotel leadership meeting.

Continued South Arts Grant efforts for the Southern Circuit Tour of Filmmakers in 2015 including staff review of 12 films and volunteer review of 28.

Coordinated in-house Planning & Zoning administrative tasks with City Planner.

### **Main Street Board Activities**

The Board meets the 3rd Monday of each month at 6:00 p.m. in City Hall. At the May meeting Board members prepared their budget for Mayor and Council review. Several Board members attended the GA Heart & Soul Tour of middle Georgia cities tour--a review of highlights of the tour will be provided at the June meeting. Board President continued coordinating community participation in the film selection process for the next film series and attended the 2-day selection meeting with South Arts.

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### **Planning and Zoning – May, 2014**

**Bill Johnston, City Planner**

**Strategic Planning Initiatives, LLC**

**[Spi Ilc@bellsouth.net](mailto:Spi Ilc@bellsouth.net) -404.684.6588**

### **Planning Commission, May 13, 2014**

- Canceled due to lack of agenda items

### **Design Review Committee, May 21, 2014**

- 377 North Avenue, new deck –approved by DRC
- 834 Virginia Avenue, rebuild patio-approved by DRC

**Board of Zoning Appeals, May 22, 2014**

- 3021 Dogwood Dr, appeal of administrators denial for additional driveway-reversed by BOA

**Mayor and Council, May 6 & 20, 2014**

- Conditional Use Permit approved for a health spa at 1155 Virginia Avenue, Suite L

**Other planning and zoning actions:**

- Occupational tax permit application approved at 789 Virginia Ave-Home occupation
- Occupational tax permit application denied at 1003 Virginia Ave Suite 290-Transportation
- Occupational tax permit application approved at 1001 Virginia Ave Suite 307-Home Improvement
- Occupational tax permit application approved at 1001 Virginia Ave Suite 204-Fitness
- Occupational tax permit application approved at 785 Virginia Ave-Medical lab
- Occupational tax permit application approved at 1003 Virginia Ave Suite 300-Consulting
- Occupational tax permit application approved at 1003 Virginia Ave Suite 107-Brokers
- Occupational tax permit application approved at 3439 Dogwood Drive-Alterations and consignment
- Sign application for mural at 3445 Dogwood Drive denied (can likely be approved following adoption of mural ordinance)

**Old Business:**

- Arts District Overlay in progress

**New Business:**

- Mural Ordinance "first reading" advertised for June 17th

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**Administrative Services****Jennifer Elkins, City Clerk****jelkins@hapeville.org - 404-766-3004***Upcoming Meetings:**Mayor and Council- June 17, 2014 at 6:00 p.m.**Development Authority- June 5, 2014 at 6:00 p.m.**Planning Commission- June 10, 2014 at 6:00 p.m.**Design Review Commission- June 18, 2014 at 6:00 p.m.**Alcohol Review Board- June 19, 2014 at 6:00 p.m.**Main Street Board- June 16, 2014**Board of Appeals- June 26, 2014 at 6:00 p.m.*

Please note that attendees at meetings held at City Hall are asked to enter through the Conference Room Entrance located at the rear of the building.

*Meeting times and places are subject to change, please visit [www.hapeville.org](http://www.hapeville.org) for further information.*

*If you are interested in serving on a Board or Commission, applications can be found online at [www.hapeville.org](http://www.hapeville.org) on the City Clerk's page or at City Hall.*

***Current positions:***

*Development Authority-1 Seat*

*Ethics Committee- 2 Seat*

*Board of Appeals- 1 Seat*

***Open Records Request***

*12 Open Records Requests were processed.*

***Human Resources***

*The City is currently accepting applications for the position Accreditation Manager. Applications are available online ([www.hapeville.org](http://www.hapeville.org)) or at City Hall.*

- Processed Applications for Seasonal Recreation Aide*
- Successfully completed Retirement process for one employee*