



July 2010 Monthly Department Reports

**To: Mayor and Council
Citizens of the City of Hapeville**
**From: Bill Werner, City Manager
bwerner@hapeville.org – 404-669-2117**

Administrative Services

**Alice Shepard, Administrative Services Director
ashepard@hapeville.org - 404-669-2100**

City Clerk

Upcoming Meetings:

Alcohol Review Board – August 19th, 2010 at 6:00 p.m.

Board of Appeals – August 26th, 2010 at 6:00 p.m.

Design Review Commission – August 18th, 2010 6:00 p.m.

Hapeville Development Authority – August 5th, 2010 at 6:00 p.m.

Main Street Board – August 16th, 2010 at 6:00 p.m.

Mayor and Council – August 3rd, 2010 6:00 p.m. at Hapeville Municipal Court and August 17th, 2010 6:00 p.m. at City Hall

Planning Commission – August 10th, 2010 at 6:00 p.m.

Meeting times and places are subject to change, please visit www.hapeville.org for further information.

Human Resources

The City would like to recognize the Years of Service for the following employees:

Police Department: Connie Banks 10 Years

Please welcome the following new employees:

Community Service Department

Part time Maintenance - James Ferguson and

Part time Custodian - Natalie Johnson

Open Records Request

10 Open Records Request were processed.

Community Services
Lee Sudduth, Interim Director
leesudduth@hapeville.org – 404-669-2120

The Historic Christ Church was moved from the train depot area in the downtown to its new location inside Jess Lucas Park.

Sylvan Road had perma flex installed on its surface and the edges milled in anticipation of GDOT adding an inch of new asphalt to this road.

The South Central Avenue Streetscape project has been completed. New handicap ramps and sidewalks have been installed.

BUILDING PERMITS

649 Cofield Drive
715 North Central Avenue
3619 South Fulton Avenue, Suite 101
719 North Central Avenue
254 Maple Street
721 North Central Avenue
3123 Old Jonesboro Road

ELECTRICAL PERMITS

590 South Central Avenue
3169 Oakdale Road
3619 South Fulton Avenue, Suite 101

HVAC PERMITS

3619 South Fulton Avenue, Suite 101

PLUMBING PERMITS

3619 South Fulton Avenue, Suite 101
461 North Central Avenue

TREE PERMITS

3248 Lavista Drive

DEMOLITION

3247 Lavista Drive

Allie O'Brien,
Main Street & Marketing Manager
City of Hapeville, Department of Economic Development
aobrien@hapeville.org - 404-669-8269

EVENTS:

Please visit the City website www.hapeville.org navigate to the "Events Section" (on the left navigation bar) for the full 2010 Events Schedule and events details.

The Downtown Live Concert Series is scheduled for August 20th from 7:00p.m. to 11:00p.m., featuring Hapeville's own Tim Purcell and Darwin Conort! Concerts are scheduled for the 3rd Friday of the month through October in the Jess Lucas Park--save the dates now!

Planning is underway for the Happy Days Festival scheduled for September 17th and 18th. Vendor and Sponsor Applications are currently being accepted.

DEPARTMENT/HATT ACTIVITIES:

Submitted City's Public Art Murals for recognition/inclusion on the National Historic Preservation: Mural Preservation Project.

Presented AECOM Consulting Contract to the HATT Board for review. The scope of the contract covers the Pilot Phase of a Tourism Component at the Aerotropolis-Atlanta site. The Pilot Study will be funded by the Georgia Department of Economic Development Product Development Grant, with a match from the HATT Board. Pending legal approval, the Study Committee will proceed with AECOM on the project.

MAIN STREET BOARD ACTIVITIES:

Hosted Ribbon Cutting Grand Opening Celebration for Thai Heaven, Virginia Avenue location on July 9th.

Downtown planter program continued with seasonal plantings.

The Board is currently accepting applications for one available seat.

Finance/Administration

Mike Clark, Director of Finance

mclark@hapeville.org – 404-669-2118

General Fund expenditures amounted to \$10,438,345 for the year ended June 30, 2010. Budgeted expenditures for the year were \$11,025,913 resulting in a positive budget variance of \$128,370. The year-end results are preliminary as the City closes its books and records, makes year-end adjustments pursuant to the modified accrual basis of accounting and undergoes its annual financial audit.

The City has adopted the 2010-2011 Budget. Budgeted expenditures for the General Fund are \$10,365,514, a 6% decrease from last year. The Budget Document can be found on the City's website, www.hapeville.org.

Property tax revenue estimates for the fiscal year 2010 - 2011 were based on the preliminary tax digest, prepared by the Fulton County Assessor's Office, which the City received during June. The Preliminary tax digest shows that real property values dropped a net 4.75% from the previous year.

Utility Accounts

39 Residential Accounts

5 Commercial Accounts

Fire

Tom Morris, Chief

tmorris@hapeville.org – 404-766-4399

For this time period the Department conducted:

30 Inspection, 5 Plan Reviews, 17 Pre Fire Plans, 1 Investigation, 15 Fire Safety Training (CPR), and 98 Blood Pressure Checks.

| <i>Fire Station #1 - 3468 North Fulton Avenue</i> | | <i>Fire Station #2 - 870 South Central Avenue</i> | |
|---|-----------|---|-----------|
| Auto Accidents w/ injuries | 2 | Auto Accidents w/ injuries | 2 |
| EMS | 67 | EMS | 41 |
| Fire | 5 | Fire | 1 |
| Fire Alarm | 1 | Fire Alarm | 4 |
| Mutual Aid (Given) | 0 | Mutual Aid (Given) | 0 |
| Gas Leak | 1 | HazMat | 2 |
| Hazardous Conditions | 0 | Hazardous Conditions | 1 |
| Vehicle Fire | 0 | Vehicle Fire | 0 |
| Other Response | 2 | Wires Down | 1 |
| Tree Down | 3 | Other Responses | 4 |
| Wires Down | 1 | | |
| | | <u><i>Total Calls at Station #2</i></u> | <u>52</u> |
| <u><i>Total Calls at Station #1</i></u> | <u>82</u> | | |
| <u><i>Total for both Stations</i></u> | | <u>138 with an average response time of 02:52 minutes</u> | |

IT & Communications

Ashley Smith, IT & Communications Manager
asmith@hapeville.org – 404-669-2167

Have completed 34 help-desk tickets during the month of June. The total number of help-desk tickets completed for Fiscal Year 2009-2010 was 510.

Installed surge suppression devices on each network switch and router to help protect against EMP (electromagnetic pulses) due to power outages.

Received the first testing unit for the Police Department E-Citation and Crash system. The PD will start testing the program in the field in August.

Hapeville WiFi:

Upgraded Injection layer links off Myrtle Street, North Whitney Avenue, and King Arnold/Victoria area.

Working on offering tiered level of service ranging from 1.5 mbps to 10 mbps for residential customers.

Planning and Zoning

Chris Montesinos, Planning and Zoning Manager
cmontesinos@hapeville.org - 404-669-8269

PLANNING COMMISSION MEETING, JUNE 13, 2010 Cancelled due to lack of agenda items.

DESIGN REVIEW COMMITTEE MEETING, JULY 21, 2010 Cancelled due to lack of agenda items.

BOARD OF APPEALS MEETING, JULY 22, 2010 Cancelled due to lack of agenda items.

SIGN ORDINANCE STEERING COMMITTEE KICKOFF MEETING, JULY 13, 2010

Members of the Sign Ordinance Steering Committee met with ARC officials to discuss personal experiences and perceived issues with the current Sign Ordinance. Some of the issues raised related to the ability of property owners to market their business – temporary signs, changeable copy, size-location-duration, quantity, etc. Members were asked to participate in a visual preference survey related to sign types. ARC project team leaders indicated that they will be contacting staff to schedule a follow-up meeting in the next couple of months, at which time the committee will be asked to provide input on a draft ordinance.

Police Department

Rick Glavosek, Police Chief

rglavosek@hapeville.org – 404-669-2150

From June 16, 2010 to July 15, 2010, the Police Department answered 501 calls for service. There were 3 reports of Assault, 4 Residential Burglaries, 1 Commercial Burglaries, 1 Robbery, 6 Auto Thefts, 1 Child Molestations and 28 other Larcenies.

The Department closed 28 cases with arrests and issued 4 additional arrest warrants. 227 citations were written and an average of 3 minute response time was maintained.

The Detective Division received 75 new cases, cleared 4 cases by arrest, obtained 4 arrest warrants, and has 34 active cases pending.

Uniform Personnel have been receiving daily roll-call training that covers city ordinances, state criminal and traffic laws, and the Department's Standard Operating Procedures.

Code Enforcement handled 191 new calls for service, of which 40 were animal incidents and 151 were code compliance issues. The Unit closed 121 cases with compliance and issued 17 citations for code violations.

The Department continues working to bring the community and the Department closer together. On Thursday July 15th the Department kicked off this year's Citizens Police Academy. It will be a 10 week course and will cover vigilance in the community, departmental procedures, report writing, use of force and public safety communications.

Recreation

Tod Nichols, Interim Director

tnichols@hapeville.org – 404-669-2129

Athletic Division

Hapeville hosted its first "Youth teaching Youth" football camp on July 24, 2010 at the Tom 'Doc' Morris Complex. Past participants in our youth football program who are still actively playing in high school or college volunteered some time to teach some fundamental skills to

current players. The Recreation Department would like to thank the young men for the words of encouragement given to our youth not only towards football but in life itself.

Adult Men's Softball League plays every Thursday beginning at 7:00p.m. at Tom Morris Complex.

Football and Cheerleading registration have come to a close. There are eight teams that will compete in the Youth Football Alliance league during the 2010 season. Opening Day is September 11, 2010.

Programs

The Busy Bees Summer Camp is ongoing with 21 members. The camp meets daily Monday – Friday with weekly trips to the movies, swimming pool, and library.

Ballet is ongoing for children ages 3 – 14 years. Classes meet every Thursday 5:30p.m. - 6:30p.m.

Self – Defense courses are offered on Thursday's at 11:00a.m.

Monday's and Wednesday's aerobic class "Fit & Healthy" is from 5:30p.m. – 6:30p.m. 'Cardio Pump' and 'Body Toning' is from 6:00p.m. – 7:00p.m. on the same days.

Belly Dancing is offered every Thursday from 6:45p.m. – 8:00 p.m.

Fitness Room hours are Monday – Friday 11:00a.m. to 7p.m.

Seniors

Our High Stepping Hornets continues to walk every Tuesday, Thursday, and Friday at Southlake Mall from 7:45a.m. – 9:00a.m. First Tuesday of each month come and enjoy Bingo with us. The last Thursday of every month the club takes a trip to The Varsity for lunch.