



Administrative Services Department
3468 North Fulton Avenue
Hapeville, Georgia 30354
Phone: (404) 669-2100
Fax: (404) 669-3302

Soliciting and Transient Vendor Application

Please check which type of permit you are applying for: Solicitation Transient Vendor

Soliciting shall mean taking orders, selling, or seeking orders or clients for the purchase of goods, wares, merchandise, foodstuffs, products, subscriptions, or services of any kind, character, or description whatsoever. The terms solicit or soliciting shall not include transient merchants. There is a \$50 application fee at the time of submittal.

Transient Vendor Shall mean any person or entity who sets up or displays merchandise for sale outside of a building on any lot where the person or entity setting up or displaying such merchandise does not also lawfully conduct business regularly in a building located on that lot. A transient vendor shall not include a person conducting a yard sale at a private residence. There is a \$50 application fee at the time of submittal.

Date: _____

Name: _____

Mailing Address: _____
(City) (State) (Zip)

Telephone #: _____ Cell #: _____ Fax #: _____

E-mail address: _____

Firm/Corporation/Organization Representing: _____

Address of Firm/Corporation/Organization: _____
(City) (State) (Zip)

Telephone #: _____ Fax #: _____

Nature of goods, wares, merchandise, foodstuff, products, subscriptions, or services to be sold:

Location at which the merchandise will be sold or offered for sale:

List the date(s) and time the merchandise will be sold or offered for sale:

If applying for a transient merchant permit, have you received permission from the property owner authorizing to sell or offer to sell merchandise at the location? Yes No

If soliciting have you obtained a criminal background check? Yes No

NOTE: If applying for a transient vendor permit, a certificate of insurance is required listing the City of Hapeville as an additional insured.

Applicant Signature: _____ Date: _____