



Administrative Services Department
3468 North Fulton Avenue
Hapeville, Georgia 30354
Phone: (404) 669-2100
Fax: (404) 669-3302

**Transient Merchant Vendor Application
City-Sponsored or 501(c) Non-Profit Events**

It shall be unlawful for any person to sell, or offer for sale, food of any type without a license first having been granted under Section 11-11-4 of the Hapeville City Ordinances.

Date: _____

Name of the Vendor: _____

Type and Description of the Vending Unit or Display Cart/Stand _____

Owner's Name: _____

Address: _____

Telephone #: _____ Cell #: _____ Fax #: _____

E-mail address: _____

Is permit for a City Sponsored OR 501(C) non-profit event? **Yes** **No**

If yes, please provide the name of the event: _____

Date(s) of event: _____

REQUIRED DOCUMENTATION:

- 1) Copy of approved food service permit from the Fulton County Health Department (if applicable).
- 2) Proof of current liability insurance policy in the amount of \$1,000,000.00 protecting the Transient

Merchant, the public and the City from all claims for damage to property and bodily injury, including death, which may arise from operation under or in connection with the permit. If the Transient Merchant does not have insurance, the Transient Merchant may be under the umbrella of an existing business with the business' permission to do so. Such arrangement documentation shall be attached to application

3) An executed Release of Indemnification Agreement.

4) Documentation for 501(c) non-profit organization.

* City-sponsored events are determined by the City Manager.

Applicant Signature: _____ Date: _____

FOR OFFICE USE ONLY

The event is a confirmed 501(c) non-profit event? YES NO N/A
(application fee is waived for 501(c) non-profit events)

The event is a city-sponsored event as determined by the City Manager? YES NO N/A
(application fee is waived for city-sponsored events)

Approval to park on City owned property? YES NO N/A

APPROVED NOT APPROVED

Comments:

Tim Young, City Manager

Date